

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, May 12, 2020 at 4:30 p.m. in Room 404, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre (Present), Members Jim Soeldner, George Gordon, William Caisley, Chuck Erickson, Susan Schafer, Laurie Wollrab Catherine Metsker and Josh Barnett (Members Via Remote Attendance)

Members Absent: None

Other Board Members Present: Member Jacob Beard

Staff Present: Camille Rodriguez, County Administrator; Cassy Taylor, Assistant County Administrator Cathy Dreyer Assistant County Administrator, Jessica Woods, Assistant State's Attorney – Civil Division (via remote attendance);

Department Heads/

Elected Officials Present: Mr. Donald Knapp, State's Attorney, Ms. Rebecca McNeil, McLean County Treasurer; Mr. Craig Nelson, Information Technologies Director

Others Present: Mr. Patrick Hoban, Director of the Bloomington Normal Economic Development Council, Mr. Robert Kaelin, MTG; Mr. Zach Dietmeyer, Rivian Automotive

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the April 14, 2020 regular meeting of the Executive Committee for approval.

Motion by Caisley/Barnett to approve the minutes from the April 14, 2020 regular meeting of the Executive Committee.

Motion Carried.

Chairman McIntyre confirmed there had been statements submitted by the public. Ms. Julie Morlock read statements into the record as below:

While addressing the DCEO Downstate Small Business Stabilization Program on Wednesday, May 6th, the Finance Committee ultimately decided to bring this item to the Executive Committee for further discussion. I would like to address a surface concern raised by some committee members:

REGARDING THE GENERAL CONCERN ABOUT COUNTY LIABILITY OF DEFAULTED GRANT BALANCES:

1. This is a grant program and not a loan. The business does not need to repay this, so long as they comply with the program's guidelines. The program has highly extensive eligibility requirements which are unique to this program, further reducing the likelihood of a business being non-compliant.

For example, if a grantee closed their business after receiving the grant funds, the DCEO would consider this to be defaulting. To combat this from happening, the DCEO requires that a grant-eligible business has had either a positive NOI or a positive trending NOI for the last three years.

2. Although the DCEO can award up to \$25,000, it is unlikely that this will be awarded. In the application, a business must use their January 2020 actual expenses to support the amount of funds they are asking for.

Lastly,

3 According to Mr. Patrick Hoban, he is aware of only two interested businesses as of Wednesday, May 6th. Contributing to this low number are two important factors:

- ONE: Businesses within the city limits of Bloomington and Normal are ineligible to participate.
- TWO: Businesses within eligible towns may participate directly through their town.

The county's direct involvement with this grant would be in support of businesses that are located in Unincorporated McLean County and left without a smaller unit of local government.

As you continue to discuss county participation in this program, I ask you to please remember that many of the existing financial relief efforts are in fact, loans. They are in extreme demand, are focused on fixed expenses and leave small businesses that have applied, suspended in uncertainty.

Although burdened with caveats and particulars, this program is geared towards helping the small businesses that cannot compete for larger relief packages. The DCEO prepared two helpful webinars that each finish with live Q&A covering all corners of this program and are available on their website. Remaining questions can be answered by Dana Huston, our local area grant manager.

From my husband and I at Moraine View Restaurant and Kayak Rental, thank you Patrick Hoban, thank you Chairman McIntyre, thank you Vice Chairman Soeldner and more thanks to all involved staff, for reviewing the programs details... despite the VERY long webinars and guidebook!

Denise Bilski

Dear Chairman McIntyre and Members of the Executive Committee:

2020 marks the 100th anniversary of the founding of the League of Women voters and the ratification of the 19th amendment giving women the right to vote. The League continues to believe in the power of the vote: that voting is a fundamental right, and that all eligible voters should be able to exercise that right. In the midst of the COVID-19 pandemic, it is imperative that we have safe ways for people to vote without fearing for their personal safety. Vote-by-mail will not replace in-person voting but will be an added option for registered voters to cast a ballot.

As a nonpartisan political organization that encourages active participation in government, the League of Women Voters of McLean County encourages the McLean County Board to include language in the legislative agenda to “*support Federal and State Legislation that requires all authorities to send vote-by-mail applications to all registered voters and provides funding to do so.*”

We realize that working out the logistics to execute this agenda item will take time and resources. The League of Women Voters is ready to assist to educate the public on their options. As our League of Women Voters USA CEO, Virginia Case, summed it up, “Just as generations before us have met the challenges of their time, so shall we, and the League of Women Voters is committed to ensuring our elections remain safe and accessible for all.”

Sincerely,

Becky Hines

I am writing to the attention of the executive committee of the Mclean Count Board as a member of the Mclean County League of Women Voters in support of our position that the legislative agenda include a request for resources to send vote by mail applications for all voters.

Further, I am in support of Federal and State Legislation that requires all election authorities to send vote by mail applications to all registered voters and provides funding to do so.

Sincerely,

Janine Toth, President-Elect
Mclean County League of Women Voters

I support mail in voting. Thank you

Anita Carney

Chairman McIntyre presented reappointments for approval.

Motion by Schafer/Metsker to recommend approval of the reappointments.

Motion Carried.

Mr. McIntyre presented for action a request to approve the 2020 Legislative Program from the Legislative Subcommittee. Mr. McIntyre recognized Mr. Beard. Mr. Beard indicated he wanted additional work on the legislative program as he felt some of the issues on the agenda did not directly impact the operations of county government. He asked that the property tax, fair maps and renewable energy sections be removed because outside of impact to county government operations.

Member Schafer asked if we wanted to remove all three or try to rework these based on discussion. Ms. Wollrab stated that she felt these topics all relate to our constituents and felt is an opportunity to speak for our constituents. Mr. Caisley indicated he did not feel we should spend a lot of time on this as the legislature will not have time to take up all of the items on our agenda. Mr. Barnett stated he felt the renewable energy bill would create jobs and training and he would not vote to remove. Mr. Gordon agreed with Mr. Barnett and felt this was a topic that addresses several aspects of the County.

Motion by Metsker/Erickson to remove the renewable energy section.

Motion Carried. Members Barnett, Gordon and Wollrab voted no.

Mr. Soeldner indicated he had concerns with vote by mail topic. He stated when it was discussed at the legislative meeting it was stated that Kathy Michael, the County Clerk, was in favor of this, after talking with her she has indicated she is not in favor of this so he wanted to remove that topic and recommendation.

Mr. Caisley indicated he received a call from Mr. Wendt who is also opposed to this because of the cost and in the time it would take. Mr. Caisley felt that voting by mail is subject to increased error and voter fraud. Mr. Gordon disagreed and indicated five states in the Union use vote by mail and have strong bi-partisan support of this in those states. He also indicated cost had been discussed and felt that during the current pandemic circumstances that cost is justified. Mr. Gordon further stated he is concerned pandemic will not be over in November and this would provide another option to voters. Mr. Soeldner stated this does not preclude anyone from voting or voting by mail. He stated that removing this removes our expenses to send an application for a ballot. Ms. Metsker stated everyone can get an absentee ballot and so she was not sure why we have to put in place mailing application options. Ms. Wollrab indicated this says we support legislative that would help pay for mailing applications and feel this is something that would also help our election judges because many of them are part of the vulnerable population. She also stated the cost of one COVID patient in ICU would probably be at least equal to if not exceed the cost of mailing these applications. Mr. Caisley noted we need to keep in mind all the time to do this as well as monetary cost. Ms. Schafer indicated getting too deep into actual process of the County Clerk's office.

Motion by Soeldner/Caisley to remove the section Vote by Mail application sent to every registered voter by election authorities.

Motion Carried. Roll Call Vote requested. Members Metsker, Schafer, Erickson, Caisley, Soeldner and McIntyre voted yes. Members Barnett, Wollrab, Gordon voted no.

Ms. Schafer asked to have the Fair Maps Initiative removed. She stated it was her understanding that it was not possible as it was unconstitutional and there is not enough time left in the session for it to be accomplished. Mr. Barnett asked if it was standard practice to leave things on the agenda to show that we have an ongoing interest. Mr. McIntyre indicated he was not sure there was a standard practice. Ms. Schafer stated in most cases she would agree with him but since this only happens every 10 years, she felt it would fall to the bottom of the list anyway for another 9 years. Mr. Barnett indicated he still felt it could be brought up between now and the next census.

Motion by Schafer/Metsker to remove the Fair Maps Initiative from the Legislative Program.

Motion Failed. Members McIntyre, Schafer and Metsker voted yes and Members Soeldner, Gordon, Caisley, Erickson Wollrab and Barnett voted no.

Chairman McIntyre called the question on the full Legislative program as amended.

Motion by Gordon/Wollrab to recommend approval of the 2020 Legislative Program from the Legislative Subcommittee as amended.

Motion Carried. Members Gordon and Wollrab voted no.

Chairman McIntyre with the consent of the Committee presented for action a request to approve both a software enhancement with Caliber Public Safety and an Emergency Appropriation Ordinance Amending the Mclean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance for Information Technologies Department. Ms. Wollrab asked what grants would be at risk if we don't update system and if there is a likelihood the requirement to have this done by January 1, 2021 will be extended. She asked that we table the matter until next month meeting to get more information. Mr. Nelson indicated he had been checking weekly on the FBI website regarding the NIBERS system and so far, they have not changed the date. Mr. Nelson stated that each grant would have to be reviewed to see if what the requirements are for that grant. Mr. Nelson indicated if we do not update system then our statistics will not be reported to the Federal Government. Ms. Wollrab indicated the cost is over \$110,000 that was not budgeted so she felt it would be worth getting more information. Mr. Nelson indicated cost was proposed to come from the shared sales tax fund and would not impact the general fund. Mr. McIntyre asked when we first became aware of the FBI changing the system. Mr. Nelson indicated the FBI had been talking about it for a while, but he recently found out about the upcoming deadline. Ms. Metsker asked if there would be an implementation timing issue if we table until next month. Mr. Nelson indicated it will be an effort to get this in place by January 1. Ms. Metsker asked if this system will be rolled into the EJUS replacement in the future. Mr. Nelson indicated it would not as it is a stand-alone system and

would be in place for a minimum of two years while putting together the larger system. Ms. Metsker indicated that would be about \$50,000 a year and asked amount that could be lost without update. Ms. Taylor came forward and indicated we receive in excess of \$500,000 a year from JAG, BJA and SAHMSHA grants. Ms. Schafer asked if we could get information by Stand up. Ms. Wollrab indicated she would be ok moving it to stand up and not waiting until next month

Motion by Barnett/Schafer to recommend approval of a software enhancement with Caliber Public Safety and an Emergency Appropriation Ordinance Amending the Mclean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance for Information Technologies Department.

Motion by Wollrab/Gordon to table items to Executive Committee Stand up on May 19, 2020.

Motion Carried.

Chairman McIntyre presented for action a request to approve an Amendment to the Bloomington-Normal Enterprise Zone Intergovernmental Agreement and an Ordinance Authorizing Boundary Modifications to the Area Known as the Bloomington-Normal Enterprise Zone – The Ferrero Expansion. Mr. Caisley asked about remaining square miles in the zone. Mr. Hoban went over remaining space in the zone. Mr. Caisley asked if there were areas that could be removed from the zone. Mr. Hoban confirmed there were. Mr. Barnett stated it is exciting to see businesses interested in investing in the County. Mr. Soeldner agreed.

Motion by Soeldner/Barnett to recommend approval of an Amendment to the Bloomington-Normal Enterprise Zone Intergovernmental Agreement and an Ordinance Authorizing Boundary Modifications to the Area Known as the Bloomington-Normal Enterprise Zone – The Ferrero Expansion.

Motion Carried.

Chairman McIntyre turned the floor over to Mr. Robert Kaelin for his presentation on Integrated Case Management System Recommendation. Mr. Kaelin stated they looked at the infrastructure, technology, management, external factors and strategic issues, organizational needs and then crafted vision. He stated McLean County needs several systems including a records management system for law enforcement, case management system for the clerk, JMS functionality to manage the jail and work release management, juvenile processing and workflow support and main management workflow. He stated those systems need to be easy to access, flexible, errors easily fixed, reclassify incidents, improved reporting and ability to bring in other information streams such as health information and have integrated training. He then went over options including rebuild, purchase a system that does it all, best of breed where you go out and get best of each system and fourth option is hybrid best of breed where you purchase best and build rest of what you need. He stated last option is the most expensive options as you have to pay vendors for maintenance and hire staff. He also went over cost analysis and risk analysis for different options.

Ms. Metsker asked about programmable definition and customization vs configure. Mr. Kaelin discussed difference between system configuration vs. customization and programmable systems. Ms. Metsker asked about integration between top applications. Mr. Kaelin discussed integration process and indicated vendor would help with the integration and he confirmed there are several other government agencies that have done this. Ms. Metsker asked about cost and if vendor integrator would help. Mr. Kaelin indicated integration cost on best of breed was figured into maintenance cost. She asked if we would be able to bring forward customization we have and what is the amount of out of the box systems we could anticipate. Mr. Kaelin indicated about 75%-80% out of the box functionality but with the integration environment it would be up to 95%. He said that 5% is business process that should be changed. Ms. Metsker asked how responsive the group was about changing business process. Mr. Kaelin indicated they recognized it would be needed. Ms. Metsker asked when we should do internal review to see if we could streamline business processes. Mr. Kaelin indicated that should be done while in procurement process. Ms. Metsker asked about timeline to complete process. Mr. Kaelin indicated timeline includes procurement and could take up to 15 months to implement. Ms. Metsker asked if we have the staff to complete this project. Mr. Kaelin indicated County does not at this time. Chairman McIntyre asked if there were further questions, hearing none, he thanked Mr. Kaelin.

Chairman McIntyre asked the Committee if they were ok to move to items under the Administrator as Mr. Hoban and Mr. Dietmeyer had been patiently waiting. The Committee agreed.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve an Abatement Ordinance Abating Taxes on Property Purchased by Rivian Automotive.

Motion by Caisley/Wollrab to recommend approval of an Abatement Ordinance abating taxes on property purchased by Rivian Automotive.
Motion Carried

Ms. Rodriguez presented for action an Abatement Ordinance Abating Taxes on Property Purchased by Brandt Industries.

Motion by Schafer/Caisley to recommend approval of an Abatement Ordinance abating taxes on property purchased by Brandt Industries.
Motion Carried.

Chairman McIntyre then moved back to the Finance Committee on the Agenda.

Mr. Soeldner, Chairman of the Finance Committee presented for action a request to approve an Ordinance by the McLean County Board Amending the McLean County Code. Specifically, Chapter 108 Personnel Policies and Procedure, Article V Position Classification Plan and Pay Plan: Section 46-Overtime Payments.

Motion by Soeldner/Wollrab to recommend approval of an Ordinance by the McLean County Board Amending the McLean County Code. Specifically,

Chapter 108 Personnel Policies and Procedure, Article V Position Classification Plan and Pay Plan: Section 46-Overtime Payments.
Motion Carried.

Mr. Soeldner, Chairman of the Finance Committee presented for action a request to approve the Resolution Establishing the Budget Policy for Fiscal Year 2021.

Motion by Soeldner/Barnett to recommend approval of the Resolution Establishing the Budget Policy for Fiscal Year 2021.
Motion Carried.

Mr. Soeldner, Chairman of the Finance Committee presented for action a request to approve Schedule A – Calendar for Preparation of the Fiscal Year 2021 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget.

Motion by Soeldner/Schafer to recommend approval of Schedule A – Calendar for Preparation of the Fiscal Year 2021 Budget, Five Year Capital Improvement Budget, and Recommend Three Year Budget.
Motion Carried.

Mr. Soeldner, Chairman of the Finance Committee presented for action a request to approve an Ordinance of the McLean County Board Establishing the Annual Salary of the Circuit Clerk, Auditor and Coroner. Mr. Caisley felt the Finance Committee had put too much weight on the current financial conditions and these conditions were likely to abate. He stated that he felt the size of the jobs of Coroner and Circuit Clerk are growing greater rather than lessening and would favor a series of small raises for the four-year term instead of freezing pay.

Motion by Soeldner/Metsker to recommend approval of an Ordinance of the McLean County Board Establishing the Annual Salary of the Circuit Clerk, Auditor and Coroner.
Motion Carried. Members Caisley, Schafer and Erickson voted no.

Mr. Soeldner indicated they had nothing further for the Committee today but would have additional items for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Soeldner, hearing none he thanked him.

Ms. Susan Schafer, Chairman of the Health Committee indicated they had nothing for action today or for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked her.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated they had no items for action today but would have one item for the Board next week. Chairman McIntyre asked if the Committee had any questions, hearing none, he thanked him.

Mr. William Caisley, Chairman of the Transportation Committee presented for action a request to approve the Capital Assistance Grant – Rural Public Transportation Service (SHOWBUS).

Motion by Caisley/Gordon to recommend approval of Capital Assistance Grant – Rural Public Transportation Service (SHOWBUS).
Motion Carried.

Mr. Caisley indicated they had nothing further for the Committee today but would have items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Josh Barnett, Chairman of the Property Committee indicated he had no action items for the Committee or for the Board next week. Mr. Barnett updated the Committee letting them know the Beach at COMLARA would not be open as they are unable to renew lifeguard licenses with the Red Cross at this time. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee indicated the Justice Committee had no items for action today but would have an item for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve an Ordinance of the McLean County Board setting Salaries of the Members of the McLean County Board – County Administrator's Office. Member Wollrab asked Staff to confirm there were no increases to salaries. Ms. Rodriguez confirmed. Ms. Metsker asked them to confirm no increases in per diem, mileage, etc. Ms. Rodriguez confirmed.

Motion by Schafer/Wollrab to recommend approval of an Ordinance of the McLean County Board setting Salaries of the Members of the McLean County Board – County Administrator's Office.
Motion Carried.

Ms. Rodriguez presented the general employment activity report. Chairman asked if there were any questions, hearing none he thanked her.

Under Other Business Chairman McIntyre discussed reopening documents proposed by Peoria County that he had shared with the Board members. (1:34:20) He stated this was an alternative proposal for reopening from the Governor's plan that had been sent to the Governor for consideration. He asked them to provide their opinion and if there was a consensus to write a letter of support to the governor for this plan. He indicated he received some calls and emails with Board member's opinion but asked for the members of the Executive Committee to provide their thoughts. Mr. Barnett indicated he would be supportive, but also wanted us to send a letter asking that the testing center not be closed as he felt it was important and would be critical to moving any reopening plan forward. Ms. Metsker agreed with Mr. Barnett but did not feel we could wait on sending letter for the testing site as they were talking about closing the site

two days from now. Ms. Schafer stated she did not agree with all the restrictions and while there are areas, we can probably move forward in she was not in agreement with this plan as the Governor had experts to help him with his plan. She said she understands everyone wants to get back to normal, she does not feel it is time yet. Mr. Gordon wondered how much room there was for editing of this plan and how much input would we have for changes. Mr. McIntyre stated the plan had already been submitted and we would only be sending in letter of support. He stated if the County wants to come up with another plan then that would be up to the Board. Mr. Soeldner stated that small communities have been looking for this and he hoped the Governor would take it into consideration. Ms. Wollrab said she sympathized with small businesses, but this plan seems to place a lot of responsibility on the local health departments and asked about our health departments capacity to take on this plan. Ms. Wollrab asked if Mr. McIntyre had given support of the plan. Mr. McIntyre indicated he had told them he would bring it to the Board for the Board to consider a letter in support.

Mr. Erickson stated he appreciated effort to put plan in place as he felt we needed to put a plan in place. He stated he had submitted a plan through our rules to the county administrator which mirrors plan Clark County approved. He stated he wanted everyone to know he had submitted an alternative plan. Mr. McIntyre asked members for their consensus on a letter of support and it was a split and he said he would poll other members of the board. (1:55:20) Mr. McIntyre asked about support for Mr. Barnett composing a letter to be sent asking that the testing site not be closed. The committee was in support. Mr. Barnett indicated if they are going to be closing the site in a couple of days, he asked members to call legislators to encourage them to not close the site.

Mr. Gordon asked about alternative housing plan for McLean County and if information could be shared on that plan. (1:57) Mr. McIntyre indicated they had not shared the housing information because of privacy and indicated he would be able to meet and discuss individually. He stated the manager for PATH had also discussed additional housing options for homeless and those in need of financial assistance for rent and mortgage payments separate from those set up through EMA. Mr. McIntyre indicated he checked with the shelters and they are still taking in individuals. He stated plans are in place and was glad we have not had to utilize them.

Ms. Schafer reminded everyone about Board of Health meeting on Wednesday and asked if they had anything, they wished to be addressed that they get in touch with her.

Chairman McIntyre presented for approval bills in the amount of \$10,775.45 for Regional Planning

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EXPENDITURE SUMMARY BY FUND

Regional Planning

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning		\$10,775.45	\$10,775.45
			\$10,775.45	\$10,775.45



COMMITTEE CHAIRMAN

Motion by Metsker/Wolfram to approve payment of the general fund, shared sales tax, veterans and vending machine account invoices.
Motion Carried.

Chairman McIntyre presented for approval bills in the amount of \$153,168.74 for the general fund, shared sales tax, veterans and waste management account.

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EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$143,777.97	\$143,777.97
0007	Shared Sales Tax/Municipalities		\$7,940.73	\$7,940.73
0136	VETERANS ASSISTANCE COMM.		\$1,450.04	\$1,450.04
			\$153,168.74	\$153,168.74

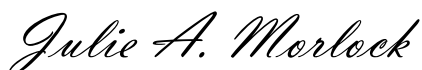


COMMITTEE CHAIRMAN

Motion by Schafer/Gordon to approve payment of the general fund, shared sales tax, veterans and vending machine account invoices.
Motion Carried.

Chairman McIntyre asked everyone to stay healthy and safe and adjourned the Executive Committee meeting at 6:40 p.m.

Respectfully Submitted,



Julie Morlock
Recording Secretary