

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, August 11, 2020 at 4:30 p.m. in Room 404, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre (Present), Members Jim Soeldner, George Gordon, William Caisley, Chuck Erickson, Susan Schafer, Laurie Wollrab, Josh Barnett and Catherine Metsker (Members Via Remote Attendance)

Members Absent: None

Other Board Members Present:

Staff Present: Camille Rodriguez, County Administrator; Cassy Taylor, Assistant County Administrator; Cathy Dreyer Assistant County Administrator, Mr. Donald Knapp, State's Attorney, Ms. Samantha Vazquez, Assistant State's Attorney; Julie Morlock, Recording Secretary

Department Heads/

Elected Officials Present: Mr. Craig Nelson, Information Technologies Director;

Others Present: Derek Barker, Assistant Director, Information Technologies

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and asked for the roll to be taken. Ms. Morlock called the roll.

Chairman McIntyre presented the minutes from the May 19, 2020 special meeting and June 9, 2020 regular meeting of the Executive Committee for approval.

Motion by Caisley/Metsker to approve the minutes from the June 16, 2020 special meeting and July 14, 2020 regular meeting of the Executive Committee.

Motion Carried. Roll Call Vote- all Members present voted yes including the Chairman

Chairman McIntyre confirmed there were no appearances by members of the public.

Chairman McIntyre indicated there were no appointments to be presented for approval.

Chairman McIntyre presented action a request to approve the Reappointments. Chairman Metsker asked about the appointment of someone to a drainage district that lives outside of the County. Mr. McIntyre indicated if they owned property in that drainage district, they can serve on that drainage district board.

Motion by Metsker/Schafer to recommend approval of the Reappointments.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Mr. McIntyre presented on behalf of Craig Nelson and the Information Technology Department a request to approve the purchase of contact tracing laptops from Dell under the joint purchasing contract. Mr. Erickson asked if the health Department was purchasing the laptops. Mr. Nelson confirmed the Health Department was purchasing.

Motion by Gordon/Soeldner to recommend the purchase of contact tracing laptops from Dell under joint purchasing contract.

Motion Carried. Roll call vote - all members present voted yes including the Chairman.

Mr. McIntyre presented on behalf of Information Technologies a request to approve a contract with Broadleaf Video for streaming services.

Motion by Schafer/Wollrab to recommend approval of a contract with Broadleaf Video for streaming services.

Motion Carried. Roll call vote - all members present voted yes including the Chairman.

Mr. McIntyre presented for action a request to award the Juvenile Detention Center security camera bid to Seico.

Motion by Caisley/Barnett to recommend awarding the Juvenile Detention Center security camera bid to Seico.

Motion Carried. Roll call vote - all members present voted yes including the Chairman.

Ms. Susan Schafer, Chairman of the Health Committee indicated they had nothing for action today and nothing for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked her.

Mr. William Caisley Chairman of the Transportation committee indicated they had no items for action today but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve a Violent Crime Victims Assistance Program Grant Agreement with the Office of the Attorney General and the McLean County's State Attorney's Office.

Motion by Gordon/Soeldner to recommend approval of a Violent Crime Victims Assistance Program Grant Agreement with the Office of the Attorney General and the McLean County's State Attorney's Office.

Motion Carried. Roll Call Vote - all present voted aye including Chairman McIntyre

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Court Services Department 0022.

Motion by Gordon/Schafer to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Court Services Department 0022.

Motion Carried. Roll Call Vote - all present voted yes including Chairman McIntyre.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve a Change Order to Modify the Contract with the National Center for State Courts.

Motion by Gordon/Soeldner to recommend approval of a Change Order to Modify the Contract with the National Center for State Courts.

Motion Carried. Roll Call Vote - all present voted yes including Chairman McIntyre.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve a Violent Crime Victims Assistance Program Grant Agreement by and between the State of Illinois Office of the Attorney General and McLean County CAC.

Motion by Gordon/Wollrab to recommend approval of a Violent Crime Victims Assistance Program Grant Agreement by and between the State of Illinois Office of the Attorney General and McLean County CAC.

Motion Carried. Roll Call Vote -all present voted yes including Chairman McIntyre.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve a Violent Crime Victims Assistance Program Grant Agreement by and between the State of Illinois Office of the Attorney General and McLean County CASA.

Motion by Gordon/Metsker to recommend approval of a Violent Crime Victims Assistance Program Grant Agreement by and between the State of Illinois Office of the Attorney General and McLean County CASA.

Motion Carried. Roll Call Vote - all present voted yes including Chairman McIntyre

Mr. Gordon indicated the Justice Committee had no further items for action today but would have additional items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Jim Soeldner, Chairman of the Finance Committee presented for action a request to approve an Intergovernmental Agreement between the City of Bloomington and the County of McLean for Use of the Arena as a Voting Center on Election Day, November 3, 2020. Mr. Soeldner stated the location would also be utilized for early voting, but Ms. Michael had the authority to set that up.

Motion by Soeldner/Barnett to recommend approval of an Intergovernmental Agreement between the City of Bloomington and the County of McLean for Use of the Arena as a Voting Center on Election Day, November 3, 2020.

Motion Carried. Roll call vote – all members present voted yes including the Chairman

Mr. Soeldner presented for action a request to approve a Resolution of the County of McLean Authorizing the Execution of an Intergovernmental Cooperation Agreement between the County and The Town of Normal, McLean County, Illinois and Authorizing Normal to Exercise the Powers of the County of McLean in Connection with an MCC Program and a Loan Finance Program.

Motion by Soeldner/Caisley to recommend approval of a Resolution of the County of McLean Authorizing the Execution of an Intergovernmental Cooperation Agreement between the County and The Town of Normal, McLean County, Illinois and Authorizing Normal to Exercise the Powers of the County of McLean in Connection with an MCC Program and a Loan Finance Program.

Motion Carried. Roll call vote – all members present voted yes including the Chairman

Mr. Soeldner indicated they had nothing further to present for action today but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Mr. Chuck Erickson, Vice Chairman of the Land Use and Development Committee indicated they had no items for action today but would have items for the Board next week including a text amendment. Chairman McIntyre asked if the Committee had any questions, hearing none, he thanked her.

Mr. Josh Barnett, Chairman of the Property Committee indicated he had no action items for the Committee but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve a critical hire request for the Facilities Department.

Motion by Barnett/Gordon to approve the critical hire request.

Motion Carried. Roll Call Vote - all members present voted yes including the Chairman

Ms. Rodriguez presented for action a request to approve a Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2020 Fund 0001 Department 0002 County Administrator. Ms. Wollrab asked if this eliminated the .6 FTE for a communication specialist for the County. Ms. Rodriguez confirmed and stated the Health Department would make a decision regarding a communication specialist for their needs. Ms. Wollrab stated she was concerned if there was no one in the County picking up those duties. She stated she reviewed communications that went out on Twitter and Facebook and since our communication specialist was let go in June there have been very few tweets and posts whereas prior to that there were several, regular tweets and posts that pushed out good County information. She stated she

felt we needed the communication more now than before and asked if there was a plan to get that done. Ms. Rodriguez thanked her for noticing the work that she had mostly done from the beginning of February as she had sent the communication specialist on a full-time basis to the health department. She stated she has not posted and tweeted as much as during budget season but intends to create a communications plan and train the office support specialist to set up a planned calendar of Tweets and Facebook posts that are sent out after approval by Administration. Ms. Wollrab thanked her for the information.

Motion by Schafer/Barnett to recommend approval of Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2020 Fund 0001 Department 0002 County Administrator.

Motion Carried. Roll call vote – all members present voted yes including the Chairman

Ms. Rodriguez presented the recent employment activity report. Chairman asked if there were any questions, hearing none he thanked her.

Ms. Rodriguez stated that recently McLean County had to expend funds to have our facilities and maintenance staff come in to clean up after a gathering on County property. She went over the previous way groups requested to have gatherings on county property and indicated there was not a policy or procedure in place to make those requests, but Staff planned to bring one to the Board for consideration. Mr. McIntyre asked if this would be just for the Law & Justice grounds or all properties. Ms. Rodriguez indicated she would like for it to be with regard to all County properties.

Chairman McIntyre presented for approval bills in the amount of \$199,925.62 for the General Fund, Shared Sales Tax, Veterans Assistance and \$25,440.15 for the Regional Planning Fund.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 8/2/2020

EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$180,656.52	\$180,656.52
0007	Shared Sales Tax/Municipalities		\$18,496.09	\$18,496.09
0136	VETERANS ASSISTANCE COMM.		\$773.01	\$773.01
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			\$199,925.62	\$199,925.62

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AS OF 8/2/2020

EXPENDITURE SUMMARY BY FUND

Regional Planning

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning		\$25,440.15	\$25,440.15
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			\$25,440.15	\$25,440.15



COMMITTEE CHAIRMAN

Motion by Gordon/Wollrab to approve payment of the general fund and regional planning fund invoices.
Motion Carried. Roll Call Vote: All members present voted yes including Chairman McIntyre

Under Other Business Mr. Caisley asked that the painting of the Law and Justice Center Building be considered when looking at projects.

Chairman McIntyre asked for a motion to go into closed session pursuant to section 2(c)(1) of the Open Meetings Action (5ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. He stated this would be for the discussion of the County Administrator's annual review. He indicated if the motion passed the Committee would meet in Room 400 of this building next Monday, August 17th at 4:30 p.m. to reconvene this meeting that would be recessed until that time per the resolution passed by the County Board. Mr. Barnett asked him to confirm they would be meeting in person. Mr. McIntyre indicated it would be in-person per the Resolution that had been passed.

Motion by Wollrab/Schafer to go into closed session pursuant to section 2(c)(1) of the Open Meetings Action (5ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Wollrab asked about a solution to receiving details on bills paid. Ms. Rodriguez indicated they would be working to get the list of invoices to the Committees starting next month. She indicated they were also working on a possible location for invoices on the website.

Mr. Gordon asked if members will be required to wear masks at the closed session next Monday. Mr. McIntyre confirmed that would be the case, that there would be hand sanitizer available and they would also follow social distancing guidelines. Ms. Rodriguez also reminded the members the only door unlocked at the building is one on Front Street.

Chairman McIntyre asked everyone to stay healthy and safe and recessed the Executive Committee meeting at 5:07 p.m.

Chairman McIntyre reconvened the Executive Committee members at 4:33 p.m. on Monday, August 17, 2020 in Room 400 of the Government Center Building. All Members except for

Chuck Erickson were present in person. He reminded the members they were in closed session.

Motion to Return to Open Session by Barnett/Gordon. Motion Carried unanimously. The Executive Committee entered open session at 5:42 p.m.

Motion by Caisley/Gordon to adjourn the meeting. Chairman McIntyre adjourned the meeting at 5:43 p.m.

Respectfully Submitted,

Julie A. Morlock

Julie Morlock
Recording Secretary