

Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, October 6, 2020 at 4:30 p.m. in Room 404 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman George Gordon, Members George Wendt, , Susan Schafer, Jim Soeldner and Lyndsay Bloomfield (All by remote attendance)

Members Absent: Member Randall Martin

Other County Board
Members Present None

Staff Present: Ms. Camille Rodriguez, County Administrator, Ms. Cassy Taylor, Assistant County Administrator, Ms. Cathy Dreyer, Assistant County Administrator; Chris Spanos, First Assistant State's Attorney – Civil Division; Samantha Vazquez Assistant State's Attorney – Civil Division (All in person); Ms. Julie Morlock, Recording Secretary (via remote attendance)

Department Heads/
Elected Officials Present: Mr. Don Everhart, Circuit Clerk, Mr. Jon Sandage, Sheriff, Ms. Kathy Yoder, Coroner; Ms. Carla Barnes, Public Defender, Mr. Michael Donovan, Court Services; Ms. Molly Evans, Children's Advocacy Center; Mr. Don Knapp, McLean County State's Attorney (all via remote attendance);

Others Present:

Chairman Gordon called the meeting to order at 4:33 p.m. and declared a quorum. Chairman Gordon presented the minutes of the August 18, 2020 special meeting and September 1, 2020 regular meeting for approval.

Motion by Bloomfield/Schafer to approve the minutes from the August 18, 2020 special meeting and September 1, 2020 regular meeting.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Chairman Gordon confirmed with Ms. Rodriguez that there were no requests from members of the public.

Ms. Kathy Yoder, McLean County Coroner presented her monthly report. She stated the new cooler for the morgue was almost installed and thanked them approving the funds for it. Ms. Schafer asked for update on suicide counts for this year. Ms. Yoder indicated more in surrounding counties and right now we are higher than last year, but our numbers are still lower than years before that. Ms. Yoder indicated that there had been a suicide among the elderly, and they have that with the pandemic isolations. Ms. Schafer indicated she was concerned that if we have spikes in the virus and have more isolation that we might see more

of those situations. Chairman Gordon asked if the Committee had any further questions for her, hearing none, he thanked her.

Mr. Jon Sandage, McLean County Sheriff presented for action a request to approve an Interlocal Agreement between the City of Bloomington, IL, the Town of Normal and the County of McLean, IL – 2020 Byrne Justice Assistance Grant Program Award. Mr. Sandage confirmed we do not receive any funds from this grant. He stated Bloomington qualifies for this amount because of their case numbers. Chairman Gordon asked how many years this has been awarded. Mr. Sandage stated at least 6 years.

Motion by Bloomfield/Soeldner to recommend approval of an Interlocal Agreement between the City of Bloomington, IL, the Town of Normal and the County of McLean, IL – 2020 Byrne Justice Assistance Grant Program Award.

Motion Carried. Roll call vote – all present voted yes including the chairman.

Mr. Jon Sandage, McLean County Sheriff presented his monthly report. Mr. Sandage indicated they have been able to transfer inmates to the Department of Corrections. Ms. Schafer asked if they continue to test. Mr. Sandage indicated they only test those who show symptoms and each person that comes in is isolated for 14 days before going into general population. He stated all staff are still screened each day. Mr. Wendt thanked him and congratulated him on the good work he has been able to do during this time. Mr. Soeldner asked if there had been issued transferring inmates. Mr. Sandage stated they have been able to transfer inmates without issues. Chairman Gordon asked if there were any further questions; hearing none, he thanked him.

Mr. Don Knapp, McLean County State's Attorney presented the State's Attorney's monthly reports. Mr. Knapp stated abuse and neglect filings are up and are currently equal to all of 2019 numbers and could be related to state at home order and increased efforts by DCFS. He stated DUI numbers are down which may be due to bars being closed for a while. Mr. Soeldner asked about cannabis violations. Mr. Knapp stated there have been violations as they still see it brought and distributed illegally. He stated only one issue that he was aware of from individuals who purchased legally. Chairman Gordon asked if there were any further questions, hearing none, he thanked him.

Mr. Michael Donovan, Director of Court Services presented for action a request to approve an Agreement with the Center for Youth and Family Services to provide project management for implementation of a Comprehensive Assessment Team. He indicated CAT grant agreement for a second year of funding.

Motion by Schafer/Bloomfield to recommend approval of Agreement with the Center for Youth and Family Services to provide project management for implementation of a Comprehensive Assessment Team.

Motion Carried. Roll call vote – all members present voted yes including the chairman.

Mr. Donovan presented his monthly reports. He said intake numbers are coming back up to pre-COVID. Chairman Gordon asked if there were any questions, hearing none, he thanked him.

Ms. Molly Evans, Children's Advocacy Center presented for action a request to approve a Grant Agreement between the Children's Advocacy Center of Illinois and the Children's Advocacy Center of McLean County. Ms. Evans stated this is a new grant that would help with equipment and supplies needed for their satellite office. Chairman Gordon asked if this was included in the budget numbers. Ms. Evans indicated it was not in the numbers presented today as they had only recently been made aware of the award. She stated they would get an amendment in place once they received the funds.

Motion by Soeldner/Bloomfield to recommend approval of Grant Agreement between the Children's Advocacy Center of Illinois and the Children's Advocacy Center of McLean County.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Evans presented for action a request to approve an agreement between Illinois Court Appointed Special Advocates and CASA of McLean County. Ms. Evans indicated this was also a new grant with coronavirus supplemental funding with specific items they can use the funds for.

Motion by Schafer/Soeldner to recommend approval of an agreement between Illinois Court Appointed Special Advocates and CASA of McLean County.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Evans presented for action a request to approve an agreement between McLean County and CASA and Kathryn Gillespie. She stated this was something the CASA grant they just approved would cover. She went over Ms. Gillespie's credentials and the job she would be doing for the County.

Motion by Bloomfield/Soeldner to recommend approval of an agreement between McLean County CASA and Kathryn Gillespie.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Evans presented her monthly reports to the Committee. Chairman Gordon asked if there were any questions, hearing none, he thanked her.

Mr. Don Everhart, Circuit Clerk presented for action a request to approve an extended leave of absence for an employee. Chairman Gordon indicated information had been sent to the members and confirmed with members there were no questions so the closed session would not be needed.

Motion by Bloomfield/Soeldner to recommend approval of a request for extended leave for an employee.

Motion Carried – Roll Call Vote and all members present voted yes including the Chairman.

Mr. Everhart presented his monthly reports. Chairman Gordon asked if there were any questions; hearing none, he thanked him.

Ms. Carla Barnes, Public Defender presented for action a Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2020 Fund 0001, Department 0021 Public Defender. She said specialty courts help keep individuals out of prisons and McLean County is in the forefront utilizing these courts, so they have seen an increase in the individuals going through specialty courts. She stated this position is needed to meet the needs of those increased numbers.

Motion by Soeldner/Schafer to recommend approval of a Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2020 Fund 0001, Department 0021 Public Defender.

Motion carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Barnes presented for action a request to approve a contract between Craig D. Queen, Special Public Defender and the Public Defender's Office. She indicated her current had contract attorney needed to end his contract before the end of the year and Mr. Queen indicated he would pick up those cases. This contract would allow for him to pick up the other cases and renew his current obligations through next year.

Motion by Bloomfield/Schafer to recommend approval of a contract between Craig D. Queen, Special Public Defender and the Public Defender's Office.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Barnes present her monthly report. She indicated things are running smoothly because have been able to utilize zoom for some hearings. Ms. Barnes thanked Ms. Rodriguez for her time after hours on the FTE item above. Chairman Gordon asked if there were any questions; hearing none, he thanked her.

Ms. Rodriguez, County Administrator presented for action a request to approve critical hire requests.

Motion by Schafer/Bloomfield to recommend approval of the critical hire requests.

Motion Carried. Roll call vote – all members present voted yes including the chairman.

Ms. Rodriguez presented for action a request to approve Fiscal Year 2021 Recommended Budget for the General Fund 0001, Public Defender Department 0021, Public Defender

Services Program 0023. Ms. Barnes indicated there was nothing to point out. She stated she tries to utilize outside sources first. Ms. Schafer asked if reclass affected budget. Ms. Rodriguez indicated impact for this year was minimal and they would do a budget amendment for next year if approved by the Board. Mr. Soeldner indicated that the 2020 actual number for full time salary and expense items was lower than budgeted in 2021. Ms. Rodriguez indicated the lower number for this year is a year-to-date number and not for the full 2020 year.

Motion by Bloomfield/Schafer to recommend Budget for the General Fund 0001, Public Defender Department 0021, Public Defender Services Program 0023.

Motion Carried. Roll Call Vote - Roll call vote – all members present voted yes including the Chairman.

Ms. Rodriguez presented for action a request to approve the Fiscal Year 2021 Recommended Budget for the Children's Advocacy Center Fund 0129, Children's Advocacy Center Department 0062, including: Children's Advocacy Program 0021; and CASA Program 0097; and Multi-County Services Program 0101. Ms. Evans provided a power point presentation for the Committee that went over the role of the CAC, who they work with, a breakdown of revenue heavily dependent on grants, other areas where they receive revenue and their expenses. Ms. Evans power point also covered CASA their role, revenue sources and expenses. She discussed the satellite offices in Livingston County (Pontiac) and DeWitt County (Clinton) indicating those offices provide the same services except for medial, have similar revenue sources of fees and grants and property taxes and similar expenses.

Chairman Gordon asked her to clarify numbers of children seen in the three counties. Ms. Evans went over numbers. Mr. Soeldner asked about on-line events she had. Ms. Evans indicated those were through the Child Protection Network, who they do receive financial support from. Ms. Schafer stated it had mentioned in previous months that there might be increase in children coming in after the start of school. She asked if that was reflected in the budget. Ms. Evans indicated it might be reflected in increased staff hours, but not in the budget. Chairman Gordon asked about the CASA – full time employment salaries as he noticed the figures went up for 2021. Ms. Evans indicated they had one employee come in at the end of last year.

Motion by Soeldner/Bloomfield to recommend approval of the Fiscal Year 2021 Recommended Budget for the Children's Advocacy Center Fund 0129, Children's Advocacy Center Department 0062, including: Children's Advocacy Program 0021; and CASA Program 0097; and Multi-County Services Program 0101

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Rodriguez presented for action a request to approve the Fiscal Year 2021 Recommended Budget for the Circuit Clerk Department 0015, including: General Fund 0001,

Circuit Clerk Department 0015, Administrative Services Program 0011, Criminal Cases Program 0012 and Civil Cases Program 0013; Circuit Clerk Operation & Administration Fund 0138, Circuit Clerk Department 0015, Administrative Services Program 0011, Circuit Clerk Automation Fund 0140, Circuit Clerk Department 0015, Automation Program 0014 Court Document Storage Fund 0142, Circuit Clerk Department 0015, Administrative Services Program 0011, Child Support Collection Fund 0143, Circuit Clerk Department 0015, Civil Cases Program 0013 IDPA IV-D Project Fund 0156, Circuit Clerk Department 0015, Civil Cases Program 0013. Mr. Everhart provided a power point presentation to the Committee that went over role of the Circuit Clerk, staffing, what each division of the Circuit Clerk handles, revenue for general operating fund revenue that comes from fees and General Fund expenses. He also discussed the Criminal and Traffic Assessment Act and the reconfiguration of fees.

Schafer asked if the legislature changed the Criminal Traffic and Assessment Act and if it was budget neutral as they had intended. Mr. Everhart indicated the original sunset date was September 2021 but now extended to January 2021. He said that once you bring COVID into the mix everything changed. He said he was not sure how this would all play out. Chairman Gordon asked about administrative services numbers. Mr. Everhart indicated increase in part-time was probably for the increase in minimum wage. He stated decrease in Operational supplies was moving some things in special funds.

Chairman Gordon asked about civil fees line increase. Ms. Taylor indicated they adjusted fees last year in anticipation of CTAA and found that overestimated the decrease and were trending higher so increased based on trend. Chairman Gordon asked about the automation fund services line increase for contract services. Mr. Everhart indicated they were wanting to have a buffer amount when they are finalizing the justice information case management system. Chairman Gordon asked about services totals for court automation that are also increased. Mr. Everhart indicated it was also with regard to the justice information case management system.

Motion by Soeldner/Bloomfield to recommend approval of the Fiscal Year 2021 Recommended Budget for the Circuit Clerk Department 0015, including: General Fund 0001, Circuit Clerk Department 0015, Administrative Services Program 0011, Criminal Cases Program 0012 and Civil Cases Program 0013; Circuit Clerk Operation & Administration Fund 0138, Circuit Clerk Department 0015, Administrative Services Program 0011, Circuit Clerk Automation Fund 0140, Circuit Clerk Department 0015, Automation Program 0014 Court Document Storage Fund 0142, Circuit Clerk Department 0015, Administrative Services Program 0011, Child Support Collection Fund 0143, Circuit Clerk Department 0015, Civil Cases Program 0013 IDPA IV-D Project Fund 0156, Circuit Clerk Department 0015, Civil Cases Program 0013.

Motion Carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Rodriguez presented for action a request to approve the Fiscal Year 2021 Recommended Budget for the Court Services Department 0022, including: General Fund 0001, Court Services Department 0022, Juvenile Detention Program 0022, Court Services

Program 0024, Pretrial Program 0068, Adult Redeploy Grant Program 0094 and Veteran's Court Program 0103; Adult Probation Services Fund 0146, Court Services Department 0022, Probation Supervision Program 0025. Mr. Tabb provided information on the juvenile detention facility including the role of the facility, items in their budget that had increased and decreased from last year. Mr. Soeldner asked about revenue from outlining counties. Mr. Tabb went over amounts paid by circuit counties and non-circuit counties. Chairman Gordon asked if we should we charge more. Mr. Tabb indicated we are roughly the same as other facilities and if amounts go up too much then they will go to other facilities. Chairman Gordon asked about officer reimbursement from state. Mr. Tabb indicated they are on track for the state to reimburse salaries at 100%. Mr. Donovan confirmed the State is not as far behind as they have been in the past.

Mr. Michael Donovan provided the department mission statement and stated oversight funding is by the Illinois Supreme Court and AOIC. He then went over AOIC reimbursement and indicated they have been able to get some funding for positions that will save the County money. He went over revenue including fees and grants and expenses. Mr. Donovan indicated there had been some changes in their numbers since the recommended budget was presented and went over changes.

Motion by Bloomfield/Soeldner to recommend approval of Fiscal Year 2021 Recommended Budget for the Court Services Department 0022, including: General Fund 0001, Court Services Department 0022, Juvenile Detention Program 0022, Court Services Program 0024, Pretrial Program 0068, Adult Redeploy Grant Program 0094 and Veteran's Court Program 0103; Adult Probation Services Fund 0146, Court Services Department 0022, Probation Supervision Program 0025.

Motion carried. Roll call vote – all members present voted yes including the Chairman.

Ms. Rodriguez presented her report on recent positions filled. Chairman Gordon asked if there was other business or communication to come before the Committee; hearing nothing, he moved to payment of the bills.

Chairman Gordon confirmed there were no transfers and presented bills for review and approval as transmitted by the County Auditor with a Prepaid and Fund Total of \$578,315.26.

MCLEAN COUNTY BOARD COMMITTEE REPORT
 AS OF 9/29/2020
 EXPENDITURE SUMMARY BY FUND

Justice Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$203,334.27	\$203,334.27
0129	CHILDREN'S ADVOCACY CNTR		\$16,357.53	\$16,357.53
0138	CIRCUIT CLK/OPER & ADMIN		\$1,523.04	\$1,523.04
0140	CIRCUIT CLERK AUTOMATION		\$13,561.01	\$13,561.01
0142	COURT DOCUMENT STORAGE		\$18,769.32	\$18,769.32
0143	CHILD SUPPORT COLLECTION		\$1,196.26	\$1,196.26
0146	ADULT PROBATION SERVICES		\$7,667.38	\$7,667.38
0152	ASSET FORFEITURE-SAO		\$2,803.69	\$2,803.69
0155	ASSET FORFEITURE-SHERIFF		\$104.00	\$104.00
0156	IDPA IV-D PROJECT		\$20,357.09	\$20,357.09
0170	NEUTRAL SITE CUSTODY EXCH		\$2,833.33	\$2,833.33
0171	CHILDREN'S WAITING ROOM		\$2,208.33	\$2,208.33
0450	ETSB SURCHARGE FUND/E-911		\$228,832.02	\$228,832.02
0452	METRO COMMUNICATIONS CTR		\$58,494.25	\$58,494.25
0506	LAW LIBRARY		\$273.74	\$273.74
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			\$578,315.26	\$578,315.26



COMMITTEE CHAIRMAN

Motion by Soeldner/Bloomfield to approve the Justice Committee bills as transmitted by the County Auditor with a prepaid and fund total of \$578,315.26.
 Motion Carried. Roll call vote – all present voted yes including the Chairman. .

Chairman Gordon asked if there was any other business or communication for the Justice Committee; hearing none, he adjourned at 6:47 p.m.

Respectfully submitted,
Julie A. Morlock
 Julie Morlock
 Recording Secretary