

Minutes of the Special Health Committee

A Special Meeting of the Health Committee of the McLean County Board met on Wednesday, October 21, 2020 at 4:30 p.m. in Room 404 of the Government Center Building 115 E. Washington Street, Bloomington, IL.

Members Present: Chairman Susan Schafer, Members: George Gordon, Randall Martin, Catherine Metsker, George Wendt, and Sharon Chung (all via remote attendance)

Members Absent: None

Other Members Present:

Staff Present: Ms. Camille Rodriguez, County Administrator; Ms. Cassy Taylor, Assistant County Administrator; Ms. Cathy Dreyer, Assistant County Administrator; Mr. Chris Spanos, First Assistant State's Attorney – Civil Division; Ms. Samantha Vazquez, Assistant State's Attorney (all in person); Ms. Julie Morlock, Recording Secretary (via remote attendance)

Department Heads/

Elected Officials Present: Ms. Jessica McKnight, Health Department Administrator (in person); Ms. Terri Edens, Nursing Home Administrator (remote); Suzanne Scott, Adult Detention (remote), Jason Tabb, Juvenile Detention (remote);

Others Present:

Chairman Schafer called the meeting to order at 4:30 p.m. and declared a quorum.

Ms. Rodriguez presented for action a request to approve the Tort Judgement Fund 0135 Department 0077 Fiscal Year 2021 Recommended Budget for Juvenile Detention Program 0022 and Risk Management/Jail (Correctional Health Services) Program 0073.

Jason Tabb – provided a power point presentation that included the mission statement, services they provide and who they serve. He also provided information on upgrades and capital improvements. Ms. Metsker indicated contract is for five users for the new mental intake software and asked how much it would be per individual added. Mr. Tabb stated only get a cost break if you go over 20 users and with our 5 user the cost would be 750. Ms. Metsker asked how much to add each one. Mr. Tabb indicated it would be about \$3,000 for all per year. Ms. Metsker asked if he needed to add the complete amount in their budget. Mr. Tabb stated he felt they could do intake with the 5 people. Mr. Gordon asked if the upgrade was included as a capital improvement. Mr. Tabb confirmed it was included. Mr. Gordon asked about services budget comment for biohazard. Mr. Tabb indicated biohazard is pick up and disposal cost. Chairman Schafer asked about lack of cameras and asked if they had considered body cameras. Mr. Tabb indicated he would have to check but felt they might be able to do camera but could not do audio.

Ms. Suzanne Scott provided a power point for the jail medical budget, going over increases and decreases to the budget. Mr. Gordon asked about the increase in occasional/seasonal.

Ms. Taylor stated 2020 actuals are correct, but formula was incorrect and also adjusted some employees from full time staff to seasonal occasional as that is what they work.

Mr. Gordon asked about vaccine line and if 2% increase would be adequate. Ms. Scott stated based on usage and what they have left for 2020 it should be adequate. Mr. Gordon about dues memberships amount. Ms. Taylor stated that former Jail Medical supervisor Ms. Welch put the budget and power point together when she knew she was leaving; after County Administration and Jail Medical conducted the budget meeting and updated budget, the power point was not updated. Ms. Metsker asked about medical director fee. Ms. Taylor indicated Ms. Welch had brought it to her attention that the contract had increased in prior years but had not been reflected in the budget numbers. Ms. Metsker asked about food. Ms. Scott indicated it was for peanut butter crackers and orange juice.

Motion by Chung/Martin to recommend approval of Tort Judgement Fund 0135 Department 0077 Fiscal Year 2021 Recommended Budget for Juvenile Detention Program 0022 and Risk Management/Jail (Correctional Health Services) Program 0073.

Motion Carried. Roll Call Vote – all present voted yes including the Chairman.

Ms. Rodriguez presented for action a request to approve Nursing Home Fund 0401, Nursing Home Department 0090 Fiscal Year 2021 Recommended Budget, including: Nursing Services Program 0080; and Social Services Program 0081; and Activities Program 0082; and Dietary Program 0083; and Laundry Program 0084; and Domestic Services Program 0085; and Plant Operations/Maintenance Program 0086; and General Administration Program 0087.

Ms. Edens presented a power point and went over reductions and increases in the budget for the Nursing Home. She also recognized staff who have been there for a while. Mr. Gordon asked about occasional/seasonal increases. Ms. Edens indicated they had dollars in full time staff and moved to part time as they reorganized. Mr. Gordon asked about to increase in maintenance, grounds and equipment. Ms. Edens indicated those were based on historical trends and plans for capital improvements to help increase census. Mr. Gordon asked about combining of positions and reduction in salary line and asked if needs will be met with these reductions. Ms. Edens indicated they did not need two ADON positions, so they did not refill the one position. She indicated this has been justified as there is currently one ADON who is keeping up with workload.

Ms. Metsker asked about uniform services budgeted amount. She indicated they do not provide uniforms for others so talked with maintenance and staff agreed they were ok wearing polo shirts. Ms. Metsker asked about reduction in supplies. Ms. Edens indicated they streamlined the process instead of all ordering for themselves when they needed. Ms. Schafer asked about seasonal/occasional increase as she did not feel increases and decreases matched up with temporary. Ms. Taylor explained by going over movement from different lines and increase in minimum wage and payroll increases in January and July. Ms. Schafer asked about increase in supplies and if we could get COVID reimbursement. Ms. Edens indicated they did not have reimbursement information at the time of budget preparation but now could try to submit some of those expenses for reimbursement.

Motion by Metsker/Martin to recommend approval of Nursing Home Fund 0401, Nursing Home Department 0090 Fiscal Year 2021 Recommended Budget, including: Nursing Services Program 0080; and Social Services Program 0081; and Activities Program 0082; and Dietary Program 0083; and Laundry Program 0084; and Domestic Services Program 0085; and Plant Operations/Maintenance Program 0086; and General Administration Program 0087.

Motion Carried. Roll call vote – all present voted yes including the Chairman.

Chairman Schafer asked if there was any additional business to come before the Committee; hearing nothing, she adjourned the meeting at 5:16 p.m.

Respectfully submitted,

Julie A. Morlock

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Recording Secretary