

## **Minutes of the Executive Committee Meeting**

The Executive Committee of the McLean County Board met on Tuesday, January 14, 2020 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, George Gordon, William Caisley, Chuck Erickson, Susan Schafer, Laurie Wollrab, Catherine Metsker and Josh Barnett

Members Absent: None

Other Board Members Present: None

Staff Present: Camille Rodriguez, County Administrator; Eric Schmitt, Assistant County Administrator; Cassy Taylor Assistant County Administrator, Jessica Woods, Assistant State's Attorney – Civil Division; Trisha Malott, Behavioral Health Coordinating Council Supervisor

Department Heads/  
Elected Officials Present: Craig Nelson, Director Information Technologies; Will Scanlon, Circuit Court

Others Present: Derek Barker, Assistant Director Information Technologies

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the November 19, 2019 special meeting and the December 10, 2019 regular meeting of the Executive Committee for approval.

Motion by Gordon/Soeldner to approve the minutes from November 19, 2019 special meeting and December 10, 2019 regular meeting of the Executive Committee.  
Motion Carried

Chairman McIntyre confirmed there were no members of the public or employees to appear before the Committee.

Chairman McIntyre presented an appointment to the Chenoa Fire Protection District for approval.

Motion by Barnett/Wollrab to recommend approval of the appointment to the Chenoa Fire Protection District.  
Motion Carried.

Chairman McIntyre presented for action a request to approve Software as a Service Subscription Agreement with Siteimprove. Mr. Caisley asked how much we use the training/teaching portion of this agreement. Mr. Nelson indicated there are three people who use this complex tool and do utilize the online training.

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Motion by Schafer/Soeldner to recommend approval of Software as a Service Subscription Agreement with Siteimprove.  
Motion Carried.

Mr. William Caisley, Chairman of the Transportation Committee presented for action a request to approve an Intergovernmental Agreement with Village of Stanford Prohibiting Excessive Engine Braking Noise. Mr. McIntyre asked if could be enforced outside the Village. Mr. Caisley indicated mainly have an issue in the Village due to grain trucks. Mr. McIntyre asked if Sheriff could enforce. Mr. Caisley stated he believed they could.

Motion by Caisley/Erickson to recommend approval of an Intergovernmental Agreement with Village of Stanford Prohibiting Excessive Engine Braking Noise  
Motion Carried.

Mr. Caisley indicated they had nothing further for the Committee today but would have items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Josh Barnett, Chairman of the Property Committee presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Facilities Maintenance 0041, 0050-0450.0009, 0050-0621.0001, and 0050-0833.0002.

Motion by Barnett/Metsker to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Facilities Maintenance 0041, 0050-0450.0009, 0050-0621.0001, and 0050-0833.0002.  
Motion Carried.

Mr. Barnett indicated he had no further action items for the Committee but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance, Children's Advocacy Center Department.

Motion by Gordon/Caisley to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance, Children's Advocacy Center Department.  
Motion Carried.

Mr. Gordon indicated the Justice Committee had no further items for action today but would have additional items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Soeldner, Chairman of the Finance Committee indicated they had nothing for the Committee today but would have items for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Soeldner, hearing none he thanked him.

Ms. Susan Schafer, Chairman of the Health Committee indicated they had nothing for action today but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked her.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated they had no items for today but would have items for the Board next week. Mr. Erickson indicated one of the items of next week would be a Text Amendment from the Zoning Board and encouraged Committee members to contact him if they have any questions.

Mr. Caisley stated another item before the board next week was a request for a boat storage facility that was denied by the Zoning Board of Appeals and asked if we might need to consider changes to our ordinance to help with growth of business in agricultural areas. Mr. McIntyre encouraged everyone to review the Zoning Board minutes on that matter. Ms. Metsker asked that the item not be put on Consent as she felt there needed to be some conversation on this matter. Ms. Woods mentioned she had an appointment with attorney in this matter to discuss a possible text amendment to allow applicant to build facility. (15:17) Discussion about options including referring matter back to the Zoning Board of Appeals, pulling from the agenda or voting on the matter as it stands and allowing a text amendment to come forward in the future. Chairman McIntyre asked that they return to the agenda. (23:05)

Ms. Camille Rodriguez, County Administrator presented for action a request to approve an Agreement between Center for Youth and Family Services and McLean County to provide project management for implementation of a Comprehensive Assessment Team.

Motion by Schafer/Gordon to recommend approval of an Agreement between Center for Youth and Family Services and McLean County to provide project management for implementation of a Comprehensive Assessment Team.

Motion Carried.

Ms. Rodriguez presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Administration 0002 – CIT Grant.

Motion by Wollrab/Metsker to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Administration 0002 – CIT Grant

Motion Carried.

Ms. Rodriguez presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Administration 0002 – CAT Grant

Motion by Schafer/Wollrab to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Administration 0002 – CAT Grant  
Motion Carried.

Ms. Rodriguez presented for action a request to approve a Business Association Agreement with Carol Weddington Hunt – BHCC

Motion by Wollrab/Schafer to recommend approval of a Business Association Agreement with Carol Weddington Hunt – BHCC  
Motion Carried.

Ms. Rodriguez presented for action a request to approve a Graduate Practicum Placement Agreement with Illinois State University through BHCC. Ms. Wollrab asked if student would receive remuneration. Ms. Malott indicated individual will receive remuneration through Illinois State University. Mr. McIntyre asked about duties. Ms. Malott indicated individual would work as a Triage Specialist. Mr. McIntyre asked how long individual had been working with us as an intern. Ms. Malott indicated individual had been here about a year.

Motion by Caisley/Metsker to recommend approval of a Graduate Practicum Placement Agreement with Illinois State University  
Motion Carried.

Ms. Rodriguez presented the general employment activity report. Chairman McIntyre asked if there were any questions, hearing none, Ms. Rodriguez asked Mr. Nelson to provide an update on the EJS system. Mr. Nelson indicated MTG conducted interviews to identify critical needs. He stated Staff just received and will begin reviewing a cost benefit analysis and an Operational model to review. Mr. Nelson stated the system would need to be able to handle e-filing and connect to health systems and would need to see data across multiple agencies. He indicated there are four core systems that need to be part of the solution including a records management system, jail management system, case management system and a document management system. He stated current use and design of the product do not match today's technology standards which includes an application level security issue that limits reporting. Mr. Nelson went over four options being reviewed including single solution, rebuild from scratch, best of breed for each system and building some and best of breed of some systems options. He said next steps would be to review cost analysis from MTG, go over operational model document, review recommendation and then bring recommendation to County Board for consideration. Ms. Wollrab stated she hoped we would receive high-level information regarding the cost benefit analysis. Mr. McIntyre asked if the consultant would make a presentation to the Board.

Mr. Nelson confirmed they would, which they currently expect to be during the April Board cycle. Chairman McIntyre asked if there were questions, hearing none, he thanked him.

Ms. Rodriguez introduced Ray Lai, Director of Regional Planning. Mr. Lai provided his work history and stated he was looking forward to working with the regional planning and county staff and the Board members. The Committee welcomed him.

Ms. Alyssa Cooper, Community Planner of Regional Planning came forward and provided information on the Complete Count Committee for the 2020 Census including Community groups and agencies working to get the word out. She indicated the mandated census would be starting in March and this is would be the first census mostly completed on line, so they were taking extra steps to educate public. She stated the census is important because allocations of funding for critical programs are determine by population counts as well as seats in the house and data is also used for planning and marketing. Ms. Schafer asked her to confirm online. Ms. Cooper indicated people will also be able to fill out on paper, but they are encouraging online so they can do real-time mapping to follow up on areas that are not complete. Mr. McIntyre asked if there would be traditional census takers. Ms. Cooper confirmed there would be. Mr. Gordon stated he was concerned about those who do not have access to internet. Ms. Cooper indicated they are setting up "fill out census here" events and after April 30<sup>th</sup> the US Census Bureau will begin non-response follow up segment which will include sending out census takers and reminders. Mr. Barnett asked how we would know to go out online to fill out. Ms. Cooper stated a letter or post card would go out in Mid-March and that will have a unique link for you to go to and fill out. Ms. Schafer asked if there would be a short or long form. Ms. Cooper indicated this would be a short form.

Under other Business - Mr. Soeldner asked how Carle Clinic purchase of Advocate would affect contracts we have entered with them. Ms. Rodriguez indicated just beginning process between Carle Clinic and Advocate, stated they were planning to move forward with all agreements and felt those would be reviewed as they come up. She also indicated she felt this was an opportunity to expand on services provided in the community through Carle. Ms. Schafer agreed that we move forward with items put in place and that agreements would be reviewed.

Mr. McIntyre indicated he was going to be holding a Rules Committee meeting and invited members to provide any suggested topics to Staff or Rule Committee members.

Mr. Erickson asked that the Chairman remind members that they should let Chairman of Committee and Staff know if they are not going to be at a meeting.

Chairman McIntyre presented for approval bills in the amount of \$249.41 for the Regional Planning Fund.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 12/30/2019  
 EXPENDITURE SUMMARY BY FUND

**Regional Planning**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning		\$249.41	\$249.41
			<hr/>	
			\$249.41	\$249.41



COMMITTEE CHAIRMAN

Motion by Barnett/Schafer to recommend payment of the Regional Planning invoices.

Motion Carried.

Chairman McIntyre presented for approval bills in the amount of \$113,436.91 for the general fund, shared sales tax, veterans and vending machine account.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 12/30/2019  
 EXPENDITURE SUMMARY BY FUND

**Executive Committee**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$53,536.63	\$53,536.63
0007	Shared Sales Tax/Municipalities		\$57,721.49	\$57,721.49
0136	VETERANS ASSISTANCE COMM.		\$2,178.79	\$2,178.79
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			\$113,436.91	\$113,436.91



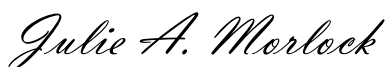
COMMITTEE CHAIRMAN

Motion by Metsker/Gordon to approve payment of the general fund, shared sales tax, veterans and vending machine account invoices.

Motion Carried.

Chairman McIntyre asked if there was anything further; hearing nothing, he adjourned the Executive Committee meeting at 5:26 p.m.

Respectfully Submitted,



Julie Morlock  
 Recording Secretary