

Minutes of the Justice Committee Meeting

The Justice Committee of the McLean County Board met on Tuesday, October 5, 2021 at 3:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Erickson (arrived 3:43), Members Randall L. Martin, Susan Schafer (arrived 3:34), Sharon Chung, Hannah Beer, and Benjamin Webb

Members Absent: Member George Wendt

Other County Board
Members Present None

Staff Present: Cassy Taylor, Interim County Administrator; Cathy Dreyer, Assistant County Administrator; Julie Morlock, Recording Secretary

Department Heads/
Elected Officials Present: Jon Sandage, Sheriff; Ron Lewis, Public Defender; Michael Donovan, Court Services Director; Molly Evans, Children's Advocacy Center Director; Tony Cannon, METCOM Director; Kathy Yoder, Coroner; Don Everhart, Circuit Clerk; Will Scanlon, Circuit Court; Donald Knapp, State's Attorney

Others Present: Hadley Welsch, Chief Deputy for the Sheriff's Department; Becky Gaither, Circuit Clerk's Office.

Vice Chairman Martin called the meeting to order at 3:30 p.m. and declared a quorum.

Vice Chairman Martin presented the minutes of the September 7, 2021 regular Committee meeting for approval.

Motion by Chung/Beer to approve the minutes from the September 7, 2021 regular Committee meeting.

Motion Carried.

Chairman Martin confirmed there were no members of the public or employees to appear.

In the interest of moving the meeting along, Vice Chairman Martin asked if any members had any questions on reports provided by any of the Department Heads. Hearing none, he moved to the first item for action.

Vice Chairman Martin presented for action on behalf of Michael Donovan, Director of Court Services a request to approve a Change Order/Modification of Contract with Center for Youth and Family Solutions. Mr. Donovan stated they are on a different financial calendar year than the County, so this extends it through their fiscal calendar year. Mr. Webb asked if new funding or a continuation. Mr. Donovan confirmed continuation.

Motion by Chung/Webb to recommend approval of a Change Order/Modification of Contract with Center for Youth and Family Solutions.

Motion Carried.

Vice Chairman Martin presented for action for Jon Sandage, McLean County Sheriff a request to approve a Change Order/Modification of Contract with IC Solutions. Mr. Sandage stated this adds tablets for inmates to communicate with family, has educational tools, and allows them to receive mail. Ms. Chung asked if inmates have had tablets for a while. Mr. Sandage indicated they have had for a few weeks. Ms. Chung asked how much time is left on the original contract. Ms. Taylor indicated she would check. Ms. Chung indicated she was opposed to us making a profit on those who are incarcerated. Mr. Sandage stated profits cover expenses for inmate's meals and clothing and have saved taxpayers those expenses since the contract was entered into. Mr. Webb asked for a copy of the original contract. Ms. Taylor indicated she would get it to the Committee. Mr. Webb asked about a paper mail option. Mr. Sandage indicated this will be the only option and he noted paper received could be soaked in drugs that in turn causes problems.

Motion by Schafer/Webb to recommend approval of a Change Order/Modification of Contract with IC Solutions.

Motion Carried.

Mr. Sandage presented his reports and went over numbers for inmates and indicated they would be transferring more to IDOC. Ms. Chung asked him to provide history on numbers of those McLean County had housed that should have been transferred to IDOC. Mr. Sandage indicated they had housed as many as 50, but numbers were going down.

Chairman Erickson presented for action on behalf of Molly Evans, Children's Advocacy Center, a request to approve an Amendment to the Grant Agreement between Illinois Association of Court Appointed Special Advocates and CASA of McLean County.

Motion by Martin/Chung to recommend approval of an Amendment to the Grant Agreement between Illinois Association of Court Appointed Special Advocates and CASA of McLean County.

Motion Carried.

Chairman Erickson presented for action on behalf of Ms. Evans a request to approve an Agreement for CASA Educational Liaison.

Motion by Webb/Beer to recommend approval of an Agreement for CASA Educational Liaison.

Motion Carried.

Chairman Erickson presented on behalf of Ms. Evans a request to approve a grant agreement between the Children's Advocacy Center of Illinois and Children's Advocacy Center of McLean County.

Motion by Schafer/Chung to recommend approval of a grant agreement between the Children's Advocacy Center of Illinois and Children's Advocacy Center of McLean County.

Motion Carried.

Chairman Erickson asked if anyone had any questions on her report. Ms. Chung asked about the move into the new facility in Livingston County. Ms. Taylor indicated they had moved in and are getting set up at that location.

Ms. Cassy Taylor, Interim County Administrator presented for action a request to approve the Fiscal Year 2022 Recommended Budget for the Children's Advocacy Center Fund 0129, Children's Advocacy Center Department 0062, including: Children's Advocacy Program 0021; and CASA Program 0097; and Multi-County Services Program 0101. Ms. Taylor provided overview of budget for both CAC and CASA. She went over highlights of budget including reduction in fees received, increases in expenses for office supplies, schooling and conferences, software, utilities, and office equipment. Ms. Taylor indicated the CASA program received more grant revenue but also increased expenses for postage and schooling and conferences. She also provided information for Multi County CAC budget including decrease in fees and an increase in office supply expenses.

Motion by Schafer/Beer to recommend approval of the Fiscal Year 2022 Recommended Budget for the Children's Advocacy Center Fund 0129, Children's Advocacy Center Department 0062, including: Children's Advocacy Program 0021; and CASA Program 0097; and Multi-County Services Program 0101.

Motion Carried.

Chairman Erickson presented for action a request to approve the Fiscal Year 2022 Recommended Budget for the Circuit Clerk Department 0015, including: General Fund 0001, Circuit Clerk Department 0015, Administrative Services Program 0011, Criminal Cases Program 0012 and Civil Cases Program 0013; Circuit Clerk Operation & Administration Fund 0138, Circuit Clerk Department 0015, Administrative Services Program 0011, Circuit Clerk Automation Fund 0140, Circuit Clerk Department 0015, Automation Program 0014 Court Document Storage Fund 0142, Circuit Clerk Department 0015, Administrative Services Program 0011, Child Support Collection Fund 0143, Circuit Clerk Department 0015, Civil Cases Program 0013 IDPA IV-D Project Fund 0156, Circuit Clerk Department 0015, Civil Cases Program 0013. Ms. Taylor provided an overview of the office budget as well as changes to the budget from last year. Ms. Schafer asked about CTAA and if it did sunset. Mr. Everhart indicated legislation has been extended through January 1, 2022 and a task force had been assigned to study. Ms. Taylor stated extended because information they wanted to gather was not completed due to the pandemic. Mr. Webb asked if there were any major changes in staffing FTEs. Mr. Everhart indicated there was a minor change with an increase of .2 in his number of FTE's.

Motion by Chung/Beer to recommend approval of the Fiscal Year 2022 Recommended Budget for the Circuit Clerk Department 0015, including: General Fund 0001, Circuit Clerk Department 0015, Administrative Services Program 0011, Criminal Cases Program 0012 and Civil Cases Program 0013; Circuit Clerk Operation & Administration Fund 0138, Circuit Clerk Department 0015, Administrative Services Program 0011, Circuit Clerk Automation Fund 0140, Circuit Clerk Department 0015, Automation Program 0014 Court Document Storage Fund 0142, Circuit Clerk Department 0015, Administrative Services Program 0011, Child Support Collection Fund 0143, Circuit Clerk Department 0015, Civil Cases Program 0013 IDPA IV-D Project Fund 0156, Circuit Clerk Department 0015, Civil Cases Program 0013.

Motion Carried.

Chairman Erickson presented for action a request to approve the Fiscal Year 2022 General Fund 0001, Merit Board Department 0008, Administrative Services Program 0010. Ms. Taylor went over role of the Merit Board and indicated its budget changed by 1% from last year.

Motion Martin/Chung the Fiscal Year 2022 General Fund 0001, Merit Board Department 0008, Administrative Services Program 0010.

Motion Carried.

Chairman Erickson presented for action a request to approve the Fiscal Year 2022 Recommended Budget for the General Fund 0001, Sheriff Department 0029, including: General Fund 0001, Law Enforcement Operation Program 0027, Criminal Investigations Program 0028; Administrative Services Program 0029, Jail Operations Program 0031, Fleet Management Program 0033, and EMA Operations Program 0052; and Court Security Fund 0141, Court Security Program 0035. Ms. Taylor provided overview of the department and their budget. She went over increases in budget. She indicated that they were budgeting to train 15 officers and due to changes by the State they were only partially reimbursed for this training that use to be fully funded. Ms. Taylor also went over the Emergency Management Agency budget. She noted for the Committee that the Court Security budget is now under the general fund.

Mr. Martin asked how many people Mr. Sandage is expected to hire. Mr. Sandage indicated about 3. Mr. Martin asked about background checks they would need to do them to get those three hires. Mr. Sandage indicated they would do at least double that amount to fill those 3 positions. He asked if amount was for initial officer training or all training. Mr. Sandage confirmed only initial training. Mr. Webb asked about difference in salaries budgeted for full time employees and actual expense. Mr. Sandage stated it could be several things including retirements, not as many hours, and time from someone resigning to hiring a replacement.

Motion by Schafer/Martin to recommend approval of the Fiscal Year 2022 Recommended Budget for the General Fund 0001, Merit Board Department 0008, Administrative Services Program 0010 and Fiscal Year 2021 Recommended Budget for the Sheriff Department 0029, including: General Fund

0001, Law Enforcement Operation Program 0027, Criminal Investigations Program 0028; Administrative Services Program 0029, Jail Operations Program 0031, Fleet Management Program 0033, and EMA Operations Program 0052; and Court Security Fund 0141, Court Security Program 0035.

Motion Carried.

Chairman Erickson presented for action a request to approve the Fiscal Year 2022 Recommended Budget for the Court Services Department 0022, including: General Fund 0001, Court Services Department 0022, Juvenile Detention Program 0022, Court Services Program 0024, Pretrial Program 0068, Adult Redeploy Grant Program 0094 and Veteran's Court Program 0103; Adult Probation Services Fund 0146, Court Services Department 0022, Probation Supervision Program 0025. Ms. Taylor went over mission statement for the department and budget overview. She went over changes in budget for JDC, contract services expenses, Pre-trial, Adult redeploy, Veterans court, and fees. Mr. Donovan indicated all but seven positions are paid by the State.

Motion by Chung/Beer to recommend approval of Fiscal Year 2022 Recommended Budget for the Court Services Department 0022, including: General Fund 0001, Court Services Department 0022, Juvenile Detention Program 0022, Court Services Program 0024, Pretrial Program 0068, Adult Redeploy Grant Program 0094 and Veteran's Court Program 0103; Adult Probation Services Fund 0146, Court Services Department 0022, Probation Supervision Program 0025.

Motion carried.

Chairman Erickson presented for action a request to approve Fiscal Year 2022 Recommended Budget for the General Fund 0001, Public Defender Department 0021, Public Defender Services Program 0023. Ms. Taylor provided overview of budget and indicated budget increased 1%. She went over decreases and increases in the budget from last year. Ms. Schafer asked about increase in investigation expense. Mr. Lewis went over fluctuations in recent years.

Motion by Chung/Martin to recommend Budget for Fiscal Year 2022 for General Fund 0001, Public Defender Department 0021, Public Defender Services Program 0023.

Motion Carried.

Chairman Erickson presented for action a request to approve Fiscal Year 2022 Recommended Budget for the Metro Centralized Communications Center Fund 0452, Metro Communication Center Department 0030, Metro Communication Program 0090. Ms. Taylor provided overview of Metcom Budget including percentages for expenses. She went over changes in budget and indicated overall budget decreased by 2%. Mr. Cannon stated Metcom Board reviewed and approved this budget. Mr. Martin asked if Bloomington is still considering coming back to Metcom. Mr. Cannon stated they are checking on the possibility to expand current building if Bloomington does choose to come back to Metcom. Mr. Martin asked if Bloomington would also be contributing financially. Mr. Cannon confirmed they

would. Ms. Schafer asked if 988 changes affected budget. Mr. Cannon stated it will not impact budget.

Motion by Chung/Martin to recommend approval of Fiscal Year 2022 Recommended Budget for the Metro McLean County Centralized Communications Center Fund 0452, Metro Communication Center Department 0030, Metro Communication Program 0090.

Motion Carried.

Chairman Erickson presented for action a request to approve Fiscal Year 2022 Recommended Budget for the General Fund 0001, Jury Commission Department 0018, Juror Selection & Admin Program 0017. Ms. Taylor provided organization chart to show the Eleventh Judicial Circuit. Ms. Taylor provided summary of Jury Commission budget including increase in expenses for forms, memberships, dues, and software licenses.

Motion by Chung/Beer to recommend approval of Fiscal Year 2022 Recommended Budget for the General Fund 0001, Jury Commission Department 0018, Juror Selection & Admin Program 0017.

Motion Carried.

Chairman Erickson presented for action a request to approve Fiscal Year 2022 Recommended Budget for the Circuit Court Department 0016, including: General Fund 0001, Circuit Court Administration Program 0016; and Neutral Site Custody Exchange Fund 0170, Neutral Site Custody Exchange Program 0106; and Children's Waiting Room Fund 0171, Children's Waiting Room Program 0105; and Law Library Fund 0506, Law Library Program 0015. Ms. Taylor provided an overview of the budget including County, State, and Federal revenue sources. Ms. Taylor went over changes in expenses for this budget. Mr. Scanlon stated they will see significant changes when or if they move forward with a new case management system. He noted there would be changes in operations and capabilities for several offices including Circuit Court, Circuit Clerk, Sheriff. Mr. Scanlon also noted change in how the state wants to record cases so it will be the same number of clients, but number of cases will be less because cases will collapse into the most serious charge. He stated case load numbers may look different for State's Attorney and Public Defender, but it will be the same workload.

Motion by Webb/Schafer to recommend approval of Fiscal Year 2021 Recommended Budget for the Circuit Court Department 0016, including: General Fund 0001, Circuit Court Administration Program 0016; and Neutral Site Custody Exchange Fund 0170, Neutral Site Custody Exchange Program 0106; and Children's Waiting Room Fund 0171, Children's Waiting Room Program 0105; and Law Library Fund 0506, Law Library Program 0015 as Amended.

Motion Carried.

Ms. Taylor presented for action a request to approve Fiscal Year 2022 Recommended Budget for the General Fund 0001, Coroner Department 0031, Investigations & Inquests Program 0038. Ms. Taylor went over responsibilities of the Coroner's department. Ms.

Taylor went over expenses and changes in the budget from last year. Dr. Yoder stated they obtained x-ray machine through donation from the hospital, and this funding is maintenance. She also went over autopsy numbers both in and out of county and funding for burials. Ms. Schafer asked if Dr. Patterson is also doing autopsies and the amount he is paid. Ms. Yoder indicated only 400 forensic pathologists nationwide. Dr. Patterson is an employee of SIU so they pay a little more to have him come this distance to cover for Dr. Denton.

Ms. Schafer went over suicide numbers from her reports. She indicated some reported on social media that we have had 4 new suicides a month which is not true as it can take 6-8 weeks to close a case, so when we show 4 on our report that is not necessarily 4 new cases each month. She went over suicide numbers for 2021. Ms. Schafer indicated information would be in Mental Health Action Plan.

Motion by Chung/Schafer to recommend approval of Fiscal Year 2022 Recommended Budget for the General Fund 0001, Coroner Department 0031, Investigations & Inquests Program 0038.
Motion Carried.

Chairman Erickson presented for action a request to approve Fiscal Year 2022 Recommended Budget for the General Fund 0001, State's Attorney Department 0020, including General Fund 0001, Prosecution & Litigation Program 0019 and Administrative Support Program 0020; and IDPA IV-D Project Fund 0156, Child Support Program 0079. Ms. Taylor provided an overview of the department and their mission statement. Ms. Taylor went over decrease in revenue and increases in expenses for this budget, but noted overall budget decreased by 7%. Mr. Knapp indicated historically salary falls below budget because of turnover in attorneys. He stated transcription expenses are up because of more complicated cases such as murder trials. Ms. Schafer asked if salary study would include State's Attorney. Ms. Taylor stated salary study budget would be discussed at Executive Committee. Mr. Knapp also discussed changes in promotion levels that might help with retention.

Motion by Chung/Beer to recommend approval of Fiscal Year 2022 Recommended Budget for the General Fund 0001, State's Attorney Department 0020, including General Fund 0001, Prosecution & Litigation Program 0019 and Administrative Support Program 0020; and IDPA IV-D Project Fund 0156, Child Support Program 0079.
Motion Carried.

Mr. Knapp then went over his report and noted shots fired numbers in McLean County as compared with other counties in the State.

Chairman Erickson asked if there was other business or communication to come before the Committee. Ms. Schafer reminded them that today was start of Behavioral Health Forum.

Chairman Erickson presented bills for review and approval as transmitted by the County Auditor with a prepaid and fund total of \$527,485.13.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 9/29/2021

EXPENDITURE SUMMARY BY FUND

Justice Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$202,476.44	\$202,476.44
0129	CHILDREN'S ADVOCACY CNTR		\$96,683.14	\$96,683.14
0138	CIRCUIT CLK/OPER & ADMIN		\$2,000.42	\$2,000.42
0140	CIRCUIT CLERK AUTOMATION		\$38,757.45	\$38,757.45
0141	COURT SECURITY		\$12,703.97	\$12,703.97
0142	COURT DOCUMENT STORAGE		\$1,294.71	\$1,294.71
0143	CHILD SUPPORT COLLECTION		\$1,210.75	\$1,210.75
0146	ADULT PROBATION SERVICES		\$8,125.08	\$8,125.08
0152	ASSET FORFEITURE-SAO		\$2,408.99	\$2,408.99
0154	SHERIFFS DONATION FUND		\$325.00	\$325.00
0155	ASSET FORFEITURE-SHERIFF		\$351.85	\$351.85
0156	IDPA IV-D PROJECT		\$19,673.10	\$19,673.10
0170	NEUTRAL SITE CUSTODY EXCH		\$2,333.33	\$2,333.33
0450	ETSB SURCHARGE FUND/E-911		\$100,357.14	\$100,357.14
0452	METRO COMMUNICATIONS CTR		\$37,417.33	\$37,417.33
0506	LAW LIBRARY		\$1,366.43	\$1,366.43
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			\$527,485.13	\$527,485.13

Motion by Chung/Beer to approve the Justice Committee bills as presented.
Motion Carried.

Chairman Erickson stated there was no other business for the Justice Committee to consider and adjourned the meeting at 5:21 p.m.

Respectfully submitted,

Julie A. Morlock

Julie Morlock
Recording Secretary