

## **Minutes of the Justice Committee Meeting**

The Justice Committee of the McLean County Board met on Tuesday, June 7, 2022 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Erickson, Members Randall L. Martin, George Wendt, Susan Schafer, Sharon Chung, Hannah Beer and Matt Coates

Members Absent: None

Other County Board  
Members Present: None

Staff Present: Cassy Taylor, County Administrator; Anthony Grant, Assistant County Administrator; Cathy Dreyer, Assistant County Administrator; Julie Morlock, Recording Secretary; Chris Spanos, First Assistant State's Attorney – Civil Division

Department Heads/

Elected Officials Present: Ron Lewis, Public Defender; Don Knapp, State's Attorney; Michael Donovan, Court Services.

Others Present:

Chairman Erickson called the meeting to order at 4:30 p.m. and declared a quorum.

Chairman Erickson presented the May 3, 2022, regular meeting minutes of the Justice Committee for approval.

Motion by Beer/Wendt to approve the May 3, 2022, regular meeting minutes of the Justice Committee.  
Motion Carried.

Chairman Erickson confirmed with Ms. Taylor there was a member of the public to appear.

Mr. Zachary Gittrich was invited forward to address the Committee. Mr. Gittrich noted he had sent an email earlier that day from Central Illinois Research Collective and proceeded to go over the guidance offered in the email on how to best implement HB 3653 or the SAFE-T act.

Mr. Ron Lewis, Public Defender presented his monthly report to the Committee. Chairman Erickson asked if there were any questions on his report. Hearing none, he asked Mr. Lewis if he had anything further for the Committee. Mr. Lewis indicated he did not. Chairman Erickson thanked him.

Chairman Erickson presented for action on behalf of Molly Evans, Children's Advocacy Center (CAC) a request to approve a 2022 Grant Agreement with Illinois Prairie Community Foundation (IPCF).

Motion by Chung/Schafer to recommend approval of a 2022 Grant Agreement with Illinois Prairie Community Foundation (IPCF).

Motion Carried.

Chairman Erickson noted Ms. Evans was not present but her monthly report to the Committee was in the packet. Chairman Erickson asked if there were any questions on her reports. Hearing none, he moved to the next item on the agenda.

Chairman Erickson presented for action on behalf of Jon Sandage, Sheriff, a request to approve a Software Services Agreement with Tracwire, Inc. Mr. Spanos noted that changes had been made to the agreement after the packet had been published. Mr. Spanos noted that after recent changes with cyber security the following was proposed and agreed to by Tracwire.

Agreement to add to end of 5.3 Data Protection. *“Tracwire shall notify Subscriber as soon as practicable, but at a minimum within 48-hours, after Tracwire knows or reasonably believes that a breach involving the confidentiality, security, integrity and/or availability of the Protected Information (also identified as “Subscriber Data”) has occurred. In the event of a breach Tracwire shall promptly, at its own expense, take every reasonable step to secure the breach, protect and restore the Protected Information/Subscriber Data, and to mitigate any loss by the Subscriber.”*

Ms. Chung asked if this was going to be a standard change with agreements going forward. Mr. Spanos answered in the affirmative.

Motion by Schafer/Chung to approve amendment of the Software Services Agreement with Tracwire, Inc. to add language stated above to Section 5.3.

Motion carried.

Motion by Martin/Wendt to recommend approval of Software Services Agreement with Tracwire, Inc. as amended.

Motion carried

Chairman Erickson noted Mr. Jon Sandage, McLean County Sheriff was not present but his monthly reports to the Committee were in the packet. Chairman Erickson asked if any members had any questions. Hearing none; he moved to the next item on the agenda.

Chairman Erickson noted Ms. Kathy Yoder, McLean County Coroner was not present but her monthly report to the Committee was in the packet. Chairman Erickson asked if there were any questions. Hearing none; he moved to the next item on the agenda.

Don Knapp, McLean County State’s Attorney presented his monthly reports to the Committee. He noted numbers are similar to those of past years. Chairman Erickson asked if there were any questions on his reports. Hearing none, he asked Mr. Knapp if he had anything further for the Committee. Mr. Knapp noted they have had additional staff leave since last month. He stated he has reminded staff a salary study is in process and discussed employment needs with Administration. He stated his office is also researching the Safety Act to determine how it will affect staffing and other needs in his department. Ms. Schafer asked if all State’s Attorney and Public Defenders in the State are having staffing issues or just locally. Mr. Knapp stated he felt meeting staffing needs is more difficult down state. Mr. Erickson asked if current staff is able to

cover the workload of in the office. Mr. Knapp stated they are still able to cover the cases that are coming in. Chairman Erickson asked if there were any questions; hearing none, he thanked him.

Mr. Mike Donovan, Court Services Director presented for action a request to approve a contract with Kevin Crutcher for the Adult Redeploy Illinois Program. Mr. Donovan noted the contract did not change in scope or amount from last year.

Motion by Chung/Beer to recommend approval of a contract with Kevin Crutcher for the Adult Redeploy Illinois Program.

Motion Carried.

Mr. Mike Donovan, Court Services Director presented for action a request to approve a contract with the Center for Youth and Family Solutions for the Adult Redeploy Illinois Program. Mr. Donovan indicated this contract has been in place about 3 years. He noted they reduced the number of hours in the current contract and reallocated hours and funds to other needs in the adult redeploy program. Mr. Donovan noted scriveners' error in the dates provided in the agreement.

Motion by Beer/Martin to recommend approval of a contract with Center for Youth and Family Solutions for the Adult Redeploy Illinois Program.

Motion Carried.

Mr. Donovan presented his monthly reports for the Court Services Department to the Committee. Chairman Erickson asked if there were any questions on the reports. Hearing none, he asked Mr. Donovan if he had anything further for the Committee. Mr. Donovan indicated he did not. Chairman Erickson thanked him.

Mr. William Scanlon, Circuit Court was not present and there was nothing to come forward to the committee, so Chairman Erickson moved to the next item on the agenda.

Mr. Don Everhart, McLean County Circuit Clerk was not present but his monthly reports were in the packet. Chairman Erickson asked if there were any questions on the reports. hearing none, he noted that document management system is outdated and causes some issues with processing but the lawyers and judges are working through the issues to get the work done. He indicated he wanted the Committee to be aware there are issues, the new software system Staff is working to get into place is needed, and until it is in place everyone is working through any issues. Chairman Erickson asked if anyone had anything else related to the Circuit Clerk. Hearing nothing; he moved to the next item on the agenda.

Cassy Taylor, County Administrator indicated she did not have any action items for the Committee.

Chairman Erickson asked if there was any other business to come before the Committee. Hearing none, he moved to the payment of the bills.

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Chairman Erickson presented bills for review and approval as transmitted by the County Auditor with a prepaid fund total of \$365,458.17.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

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AS OF 5/31/2022

**EXPENDITURE SUMMARY BY FUND**

**Justice Committee**

<b>FUND</b>	<b>FUND TITLE</b>	<b>PENDING TOTAL</b>	<b>PREPAID TOTAL</b>	<b>FUND TOTAL</b>
0001	GENERAL FUND		\$200,248.30	\$200,248.30
0129	CHILDREN'S ADVOCACY CNTR		\$16,904.50	\$16,904.50
0138	CIRCUIT CLK/OPER & ADMIN		\$2,809.98	\$2,809.98
0140	CIRCUIT CLERK AUTOMATION		\$403.94	\$403.94
0142	COURT DOCUMENT STORAGE		\$1,141.77	\$1,141.77
0143	CHILD SUPPORT COLLECTION		\$775.85	\$775.85
0146	ADULT PROBATION SERVICES		\$6,227.76	\$6,227.76
0152	ASSET FORFEITURE-SAO		\$2,694.11	\$2,694.11
0154	SHERIFFS DONATION FUND		\$1,000.00	\$1,000.00
0155	ASSET FORFEITURE-SHERIFF		\$114.00	\$114.00
0156	IDPA IV-D PROJECT		\$14,401.22	\$14,401.22
0170	NEUTRAL SITE CUSTODY EXCH		\$2,333.33	\$2,333.33
0450	ETSB SURCHARGE FUND/E-911		\$89,515.94	\$89,515.94
0452	METRO COMMUNICATIONS CTR		\$25,544.90	\$25,544.90
0506	LAW LIBRARY		\$1,342.57	\$1,342.57
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			\$365,458.17	\$365,458.17

Motion by Chung/Coates to approve the Justice Committee bills and transfers as presented.

Motion Carried.

Chairman Erickson stated there was no other business for the Justice Committee to consider and adjourned the meeting at 4:58 p.m.

Respectfully submitted,

*Julie A. Morlock*

Julie Morlock  
Recording Secretary