

Minutes of the Health Committee

The Health Committee of the McLean County Board met on Thursday, December 1, 2022, at 5:30 p.m. in Room 400 of the Government Center Building 115 E. Washington Street, Bloomington, IL.

Members Present: Chairman Susan Schafer, Members: Randall Martin, Catherine Metsker, Hannah Beer and Beverly Bell

Members Absent: Members Sharon Chung and Lyndsay Bloomfield

Other Members Present: None

Staff Present: Ms. Cassy Taylor, County Administrator; Mr. Anthony Grant, Assistant County Administrator; Ms. Julie Morlock Recording Secretary; Ms. Taylor Williams, Assistant State's Attorney - Civil Division

Department Heads/

Elected Officials Present: Jessica McKnight Health Department; Michael Donovan, Court Services Director; Tim Wiley, Nursing Home Director

Others Present: Shannon Miller, ACH

Chairman Schafer called the meeting to order at 5:30 p.m. and declared a quorum.

Chairman Schafer presented the November 3, 2022, meeting minutes of the Health Committee for approval.

Motion by Beer/Bell to approve the Health Committee's November 3, 2022, meeting minutes.

Motion Carried.

Chairman Schafer confirmed with Ms. Taylor there were no requests to speak.

Ms. Jessica McKnight, Health Department Administrator presented her monthly report to the Committee. Chairman Schafer asked if there were any additional comments or questions; hearing none she thanked her.

Mr. Tim Wiley, Nursing Home Administrator presented for action a request to approve a Sales Order and Services Agreement with Accushield. Mr. Wiley indicated this would assist with compliance, tracking health issues in the community as well as paperwork for staffing requirements. Ms. Metsker asked about the system's capacity to meet our long-term record retention policies. Mr. Wiley indicated the system would meet our needs as it would be cloud based. She also asked him to confirm upgrades and maintenance was included. Mr. Wiley confirmed maintenance and upgrades were included. Ms. Metsker asked him to confirm the company would be able to destroy cloud-based information to ensure resident's information was protected. Ms. Schafer asked if system would contain personal health data. Mr. Wiley indicated it would not. Ms. Metsker asked about the question on the contract related to HIPAA. Mr. Wiley indicated they would confirm they were a HIPAA covered entity because the Accushield system would interface with another system that contains resident names, but the Accushield system would not contain that information .

Motion by Beer/Martin to recommend approval of a Sales Order and Services Agreement with Accushield.
Motion Carried.

Mr. Wiley, presented for action a request to approve a Veterans Care Agreement with the Department of Veterans Affairs. Mr. Wiley indicated they have a long-standing agreement with the Veteran Affairs. He noted Veteran Affairs changed processes so the contract needed to be updated. He noted this agreement improves reimbursement. Ms. Metsker asked what the other options would have been. Mr. Wiley provided a comparison between fixed and variable rate loans and this was the fixed rate option so we know our reimbursement amount.

Motion by Metsker/Beer to recommend approval of a Veterans Care Agreement with the Department of Veterans Affairs.
Motion Carried.

Mr. Wiley, presented for action a request to approve a Medical Billing Collections Service Agreement with LTC Consulting Services, LLC. Mr. Wiley noted this agreement is in follow up to a previously approved agreement that analyzed our account receivables. He noted through this agreement LTC Consulting would assist us with non-private pay collections. Ms. Schafer asked if any write off amounts had been determined to go to Finance Committee. Mr. Wiley indicated there had not. Ms. Metsker asked if percentages are common across the industry. Mr. Wiley indicated he felt they were. Ms. Metsker asked where most of our accounts fell in the reimbursement range provided in the contract. Mr. Wiley indicated the percentages we would receive were higher end as the company would be assisting with time sensitive AR for State, Federal and Veteran Affairs accounts. He noted that without their assistance we would probably miss our window to receive any funding.

Motion by Beer/Bell to recommend approval of a Medical Billing Collections Service Agreement with LTC Consulting Services, LLC.
Motion Carried.

Mr. Wiley presented his monthly reports to the Committee. Ms. Metsker asked if census would level out over the holidays. Mr. Wiley indicated services they provided to residents after elective surgery may go down, but ongoing care may grow. Ms. Schafer asked about turn-over numbers. Mr. Wiley indicated national average is 85-87% turnover rate. Mr. Wiley indicated that while our numbers are high they are lower than average and went over reasons and plan to reduce the turn over rate. Ms. Bell asked about individuals who call off and how they cover shifts. Mr. Wiley went over process to make sure shifts are covered that did not include last minute calls to employees. Ms. Schafer asked him to confirm they still have beds available for hospice. Mr. Wiley went over hospice care intake and increased number of hospice companies wanting to utilize our facility. Chairman Schafer asked if there were any additional questions; hearing none, she thanked him.

Mr. Mike Donovan, Court Services Director, Juvenile Detention Center presented for action a request to approve an Agreement for Counseling Services with Cathy Vogel. Mr. Donovan indicated a renewal agreement with a slightly increased rate.

Motion by Martin/Beer to recommend approval of an Agreement for Counseling Services with Cathy Vogel.
 Motion Carried.

Mr. Donovan presented monthly reports for the Juvenile Detention Center. Chairman Schafer asked if there were any questions; hearing none, she thanked him.

Ms. Shannon Miller, ACH Health Services Administrator presented the report for Adult Jail Medical. Ms. Miller indicated they are close to their goal regarding 14-day assessments. Ms. Metsker thanked her for detail provided in the report. Chairman Schafer asked if there were any further questions or comments; hearing none, she thanked her.

Ms. Cassy Taylor, County Administration indicated she had no action items for the Committee. Chairman Schafer asked if there were any questions; hearing none, she thanked her.

Other Business – Ms. Schafer thanked the members who would not be on the new Board. She stated she had enjoyed working with them and felt the Committee had good discussions and had put forth good work to the Board. Ms. Bell also thanked them for their service.

Chairman Schafer presented for approval the bills for the Board of Health with a prepaid and fund total of \$361,074.85.

MCLEAN COUNTY BOARD COMMITTEE REPORT
 AS OF 11/29/2022
 EXPENDITURE SUMMARY BY FUND

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Health Committee - Board of Health

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0102	DENTAL SEALANT GRANT		\$21,615.58	\$21,615.58
0103	HEALTH DEPT. - WIC		\$18,479.54	\$18,479.54
0105	PREVENTIVE HEALTH PROGRAM		\$1,555.87	\$1,555.87
0106	FAMILY CASE MANAGEMENT		\$46,802.52	\$46,802.52
0107	AIDS/COMM.DISEASE CONTROL		\$35,238.36	\$35,238.36
0112	HEALTH DEPARTMENT		\$237,382.98	\$237,382.98
			<u>\$361,074.85</u>	<u>\$361,074.85</u>


 COMMITTEE CHAIRMAN

Motion by Bell/Beer to approve the bills for the Board of Health as presented.
 Motion Carried. Chairman Schafer voted

Chairman Schafer presented for approval the Nursing Home bills with a prepaid and fund total of \$634,107.70.

MCLEAN COUNTY BOARD COMMITTEE REPORT

AS OF 11/29/2022

EXPENDITURE SUMMARY BY FUND

Health Committee - Nursing Home

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0401	NURSING HOME		\$633,567.70	\$633,567.70
0403	NURSING HOME CRAFT FUND		\$540.00	\$540.00
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			\$634,107.70	\$634,107.70


 COMMITTEE CHAIRMAN

Motion by Beer/Metsker to approve bills for the Nursing Home as presented.
 Motion carried.

Chairman Schafer presented for approval bills for Jail Medical and JDC Medical with a prepaid and fund total of \$79,426.01.

MCLEAN COUNTY BOARD COMMITTEE REPORT

AS OF 11/29/2022

EXPENDITURE SUMMARY BY FUND

Health Committee - Jail Med & JDC Med

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0135	TORT JUDGEMENT		\$79,426.01	\$79,426.01
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			\$79,426.01	\$79,426.01


 COMMITTEE CHAIRMAN

Motion by Metsker/Martin to approve bills for Jail Medical and JDC Medical as presented.
 Motion carried.

Chairman Schafer presented the bills for the Developmental Disability Board for approval with a prepaid and fund total of \$110,311.88.

MCLEAN COUNTY BOARD COMMITTEE REPORT

AS OF 11/29/2022

EXPENDITURE SUMMARY BY FUND

Health Committee - Dev. Disability Board

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0110	PERSONS/DEV.DISABILITY		\$110,311.88	\$110,311.88
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			\$110,311.88	\$110,311.88


 COMMITTEE CHAIRMAN

Motion by Martin/Beer to approve bills for the Developmental Disability Board as presented.
 Motion carried.

Health Committee Minutes

December 1, 2022

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Chairman Schafer asked if there was any additional business to come before the Committee; hearing nothing, she adjourned the meeting at 6:04 p.m.

Respectfully submitted,

Julie A. Morlock

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Recording Secretary