

**McLean County Department of Building and Zoning**

**309-888-5160**

**DOCUMENTATION REQUIRED (BY ZONING DISTRICT) TO PROCESS A  
BUILDING PERMIT APPLICATION**

**AGRICULTURE DISTRICT**

1. HEALTH DEPARTMENT
2. LEGAL DESCRIPTION OR SURVEY
3. SITE PLAN
4. PROPER SET-A-SIDE & CHANGE IN USE
5. CONSTRUCTION PLAN
6. ENTRANCE PERMIT
7. ACCESSORY BUILDING CERTIFICATE
8. E-911 ADDRESS

**SINGLE FAMILY DWELLING IN AG DISTRICT**

1. HEALTH DEPARTMENT
2. LEGAL DESCRIPTION OR SURVEY
3. PROPER SET-A-SIDE & CHANGE IN USE
4. SITE PLAN
5. CONSTRUCTION PLAN
6. ENTRANCE PERMIT
7. ACCESSORY BUILDING PERMIT
8. E-911 ADDRESS

**R1 & R2 RESIDENTIAL DISTRICT**

1. HEALTH DEPARTMENT
2. LEGAL DESCRIPTION OR SURVEY
3. SITE PLAN
4. CONSTRUCTION PLAN
5. ENTRANCE PERMIT
6. ACCESSORY BUILDING CERTIFICATE
7. PUBLIC OR PRIVATE WATER SUPPLY ? (If public water supply, approval from municipality or water district)
8. E-911 ADDRESS

**COMMERCIAL, M1 & M2 MANUFACTURING, CHURCHES**

1. HEALTH DEPARTMENT
2. LEGAL DESCRIPTION
3. SITE PLAN
4. CONSTRUCTION PLAN - Certified by an Architect or an Engineer
5. ENTRANCE PERMIT
6. PUBLIC OR PRIVATE WATER SUPPLY? (If public water supply, approval from municipality or water district)
7. BUILDING CODE or ADA CERTIFICATION
8. E-911 ADDRESS

County Health Dept  
888-5482

County Highway Dept  
663-9445

E-911 Addressing  
663-9911 ext. 4