

 <p>McLean County Risk Management Policy</p>	Number	135-5
	Effective Date	7-21-92
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Subject 4. VOLUNTEER SERVICE	Approval	

I. DESCRIPTION

The purpose of this policy is to provide a procedure to register volunteers working on McLean County programs.

Volunteers provide assistance in a number of McLean County Government program areas. It is important that these volunteers are assigned duties which are within their abilities and training. In addition, the volunteers should have knowledge of the insurance provided to them when they are performing assigned duties.

A. Volunteers in performing assigned duties are agents of the County and are protected from civil liability for injuries or damage they cause to other persons of their property, subject to the following conditions:

1. They are volunteering their time and services on a county department task assigned by an authorized department head;
2. They limit their actions to the duties assigned, and;
3. They perform their assigned tasks in good faith, and do not act in a manner that is reckless or with the intent to inflict harm to others.

B. Volunteers, providing their services with compensation, are not considered “employees” covered by the Illinois Workers Compensation Act. To provide disability and medical benefits for volunteers, the County has purchased a group accident insurance policy which includes specific accidental death and dismemberment, disability income and medical expense benefits. Coverage is excess of any other insurance that may be available to the volunteer.

II. VOLUNTEER AGREEMENT

The Conditions of Volunteer Service (Exhibit A), used to register volunteers must be signed by the Department Head, and a copy sent to the Risk Manager.

III. REPORTING ACCIDENTS

Written notice should be given to the Risk Manager as soon as possible after an accident involving a volunteer